



Est. June 2008

Gramin Vikas Shikshan Sanstha, Undale's

Arts & Commerce College

Undale, Tal. Karad. Dist: Satara. Pin-415118 Tel. (02164) 256609



Department of Skill Development

Brief Report of Add on/Value added/Certificate/COC Course 2022-2023

- Name of the Course :- Certificate Course in Advanced Computer Education
- Duration of the Course : 35 Hours
- Commencement of the course : 10 Jan 2023 to 19 Feb 2023
- No of students registered : 85
- No. of students completed : 85

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Department of Skill Development

Certificate Course in Advanced Computer Education

2022-2023

Board of Studies in Certificate Course in Advanced Computer Education

Date : 26/12/2022

NOTICE

The first Meeting of the Certificate Course in Advanced Computer Education (Short term course) will be held at 11.15 a.m. on Tuesday, 28/12/2022 at the Principal Cabin. All the members of skill development committee and IQAC Committee members are requested to attend the meeting.

AGENDA

- Formation of the Board of studies in short term course of Certificate Course in Advanced Computer Education
- Formation of the syllabus of Certificate Course in Advanced Computer Education
- Distribution of the workload of short term course
- Finalize course period and Time Table
- Any other topics with the permission of the chair

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(Chopade P.S.)



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Department of Skill Development

Certificate Course in Advanced Computer Education

2022-2023

Board of Studies in Certificate Course in Advanced Computer Education

Date : 30/12/2022

NOTICE

The Meeting of the Certificate Course in Advanced Computer Education (Short term course) will be held at 11.15 a.m. on Monday, 2/1/2023 at the Principal Cabin. All the members skill development committee and IQAC Committee members are requested to attend the meeting.

AGENDA

- The last meeting agenda was read and finalized by coordinator of skill development committee
- Welcome of the BOS members of Certificate Course in Advanced Computer Education
- Finalize and read the short term course syllabus by Course Coordinator
- Finalize the Time Table and Lecturer of short term course
- Any other topics with the permission of the chair

Chopade
(Chopade p.s.)

[Signature]
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Department of Skill Development

Certificate Course in Advanced Computer Education

2022-2023

Board of Studies in Certificate Course in Advanced Computer Education

Sr.No	Name of the Nominee	Designation
1.	I/C Prin. Shaikh J.S	Chairman
2.	Asst Prof. Chopade P.S	IQAC Coordinator and Course Coordinator
3.	Asst Prof. Salunkhe S.V	Member and Subject Expert
4.	Asst Prof. Kapase V.Y	Member and Subject Expert
5.	Asst Prof. Bhosale N.D	Member and Subject Expert
6.	Asst Prof. Jadhav M.T	Member
7.	Ghogare Sumit Sambhaji	Student Representative

Chopade
(Chopade P.S.)

[Signature]
I/C Principal
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Undale, Tal. Karad, Dist. Satara

Certificate course in Advanced Computer Education
Syllabus



Duration: 8 weeks (35 hours)

Course Outcomes:

After completing the course, the student teacher will be competent in:

- exploring the components and different types of e-learning and use various instructional design for development of e-content package.
- appreciating the academic potential of web 2.0 technologies for web-based learning, mobile learning and blended learning
- developing a positive attitude and ethical approach towards use of emerging technologies in education
- demonstrating skills in using technological tools in teaching learning process

Unit I: New trends in e-learning

15hrs

- 1.1. E-learning and Blended learning: Definition, advantages, characteristics
- 1.2. Barriers – components of e-learning-Computer Based Technology(CBT), Web Based Technology(WBT) and virtual classroom – types of e-learning BI, CT, WBI, synchronous and Asynchronous.
- 1.3. Learning Management Systems (LMS) and Course Management Systems (CMS), Online learning, LMS/CMS Software, Blackboard, Moodle, Desire to learn, Webinar, Massive online open course (MOOC)
- 1.4. Critical analysis of MOOC course

Unit II: Modern Applications in Education

10 hrs.

- 3.1 Web 2.0 Technologies and their educational implication – wikis, blogs, podcasts, social media, structural conferencing, instant messaging and e-portfolios – Google apps in education : Google + Gmail, Google Drive, Google Forum, Google Translator, Google Sites etc.
- 3.2 Generating Google apps in teaching and learning process
- 3.3 Creating online test and discussion
- 3.4 Video making and video editing

References :

1. Agarwal J.C. (1995) Essential of Educational Technology : Teaching Learning Innovations in Education, Delhi Vikas Publishing House Pvt. Limited
2. Barron.A (1998) Designing Web-based training. British Journal of Education Technology, 29 (4), 355-371
3. Rinebert Winston, Skinner B.T. (1968) The Technology of Teaching, New York, Appleton, Centry Crofts

Chopade
(Chopade p.s.)



Department of Skill Development
Certificate Course in Advanced Computer Education

2022-2023

NOTICE

3/1/2023

All the students are informed that our college has started Certificate Course in Advanced Computer Education. This course is free of cost so interested students are give their name to course coordinator Asst. Prof. Chopade P.S till date 9/1/2023.

Chopade
(Chopade P.S.)

[Signature]
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Department of Languages

Brief Report of Add on/Value added/Certificate/COC Course

2022-2023

- Name of the Course :- Certificate Course in Counseling skill
- Duration of the Course : 50 Hours (25 Days per day 2 Hours)
- Commencement of the course : 1 April 2023 to 8 May 2023
- No of students registered : 80
- No.of students completed : 80

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Department of Languages

Certificate Course in Counseling skill

2022-2023

Board of Studies in Certificate Course in Counseling skill

Date : 15/3/2023

NOTICE

The first Meeting of the Certificate Course in Counseling skill

(Short term course) will be held at 11.15 a.m. on Friday, 17/03/2023 at the Principal Cabin. All the members of Marathi/Hindi/English Departments and IQAC Committee members are requested to attend the meeting.

AGENDA

- Formation of the Board of studies in short term course of Certificate Course in Counseling skill
- Formation of the syllabus of Certificate Course in Counseling skill
- Distribution of the workload of short term course
- Finalize course period and Time Table
- Any other topics with the permission of the chair

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(Asst. prof. Ghugha u.s.s.)



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Department of Languages

Certificate Course in Counseling skill

2022-2023

Board of Studies in Certificate Course in Counseling skill

Date : 20/3/2023

NOTICE

The Meeting of the Certificate Course in Counseling skill (Short term course) will be held at 11.15 a.m. on Thursday, 23/3/2023 at the Principal Cabin. All the members of Marathi/Hindi/English Departments and IQAC Committee members are requested to attend the meeting.

AGENDA

- The last meeting agenda was read and finalized by HOD Marathi Department
- Welcome of the BOS members of Certificate Course in Counseling skill
- Finalize and read the short term course syllabus by Course Coordinator
- Finalize the Time Table and Lecturer of short term course
- Any other topics with the permission of the chair

(Asst Prof. Phugam S.S.)

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Department of Languages

Certificate Course in Counseling skill

2022-2023

Board of Studies in Certificate Course in Counseling skill

Sr.No	Name of the Nominee	Designation
1.	I/C Prin. Shaikh J.S	Chairman
2.	Asst Prof. Chopade P.S	IQAC Coordinator
3.	Asst Prof. Ghughare S.S	Course Coordinator
4.	Asst Prof. Bhosale N.D	Member and Subject Expert
5.	Asst Prof. Mohite S.L	Member and Subject Expert
6.	Asst Prof. Patil S.P	Member
7.	Shete Nilam Rajendra	Student Representative

Asst. Prof. Ghughare S.S.

[Signature]
I/C Principal
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Certificate course in counseling skill

Syllabus

Duration: 16 weeks (50 hours)

Credits:



Course Outcomes:

After completing the course, the student teacher will be competent in:

1. Analyzing the scope of counseling in shaping human behavior with a focus on socio-cultural context.
2. acquiring theoretical perspectives on counseling and its techniques
3. developing appropriate skills for counseling
4. exploring the possibilities of application in different counseling techniques

Unit 1: Basics in Counseling 10hrs

- 1.1 Concept: Need, meaning, scope, factors and common terminology.
- 1.2 Historical Perspectives: Emergence and growth of counseling psychology, counseling movement in India. Present status of counseling.
- 1.3 Theoretical Approaches to Counseling: Classification - directive/nondirective/ eclectic, affectively, behaviorally, cognitively oriented approaches, family therapy. Psycho-education, and community developing a pragmatic therapeutic position.
- 1.4 Ethical Issues: Meaning, issues in relationships and counseling psychology research.

Unit 2: Process of Counseling 10 hrs

- 2.1 Initiating counseling: Preparation and intake procedures, establishing rapport, termination of and response to initial interview.
- 2.2 Establishing Structure: Attending behavior, observation, non-verbal behavior, listening, verbal patterning and communication responses, silence, use of questions, transference and counter-transference, regarding and respect in counseling relationship, involuntary clients, client expectation.
- 2.3 Termination of counseling: Termination of session and termination of counseling, variables affecting counseling process.

Unit III: School Counseling 10 hrs.

- 1.1 Meaning, nature and need for counseling services within schools.
- 1.2 Government directives and initiatives; developing counseling skills.
- 1.3 Identifying common classroom issues that require counseling.
- 1.4 Role of an educator as a first point-of-contact.
- 3.5 Making referrals to School Counselors.

Practical Activities 20 hrs.

- Psychological Assessment: Administration, scoring and interpretation of emotional intelligence test.
- Techniques and Skills of Counseling: Relaxation, Systematic Desensitization, Assertiveness training, Operant conditioning, Technique, Cognitive Behavior Modification, Biofeedback.
- Transactional analysis, Individual and Group counseling, etc. (Students would be exposed to above techniques and would prepare a detailed report).
- Field visit to various agencies of guidance and counseling centers and study its organizational



Department of Languages

2022-2023

NOTICE

Date - 24/3/2023

All the students are informed that our college has started Certificate Course in Counseling skill. This course is free of cost so interested students are give their name to HOD of Marathi Department Asst. Prof. Chopade P.S till date 31/3/2023.

(Asst. prof. Chopade P.S.)

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Department of Skill Development

Brief Report of Add on/Value added/Certificate/COC Course

2022-2023

- Name of the Course :- Certificate Course in Soft skill
- Duration of the Course : 42 Hours
- Commencement of the course : 6 Sep 2023 to 25 Oct 2023
- No of students registered : 70
- No. of students completed :70

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Department of Skill Development

Certificate Course in Soft skill

2022-2023

Board of Studies in Certificate Course in Soft skill

Date : 17/8/2023

NOTICE

The first Meeting of the Certificate Course in Soft skill (Short term course) will be held at 11.15 a.m. on Saturday, 19/08/2023 at the Principal Cabin. All the members of Skill Development Committee and IQAC Committee members are requested to attend the meeting.

AGENDA

- Formation of the Board of studies in short term course of Certificate Course in Soft skill
- Formation of the syllabus of Certificate Course in Soft skill
- Distribution of the workload of short term course
- Finalize course period and Time Table
- Any other topics with the permission of the chair

D. Bhosale
(Asst. Prof. Bhosale M.D.)

[Signature]
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Department of Skill Development

Certificate Course in Soft skill

2022-2023

Board of Studies in Certificate Course in Soft skill

Date : 22/8/2023

NOTICE

The Meeting of the Certificate Course in Soft skill (Short term course) will be held at 11.15 a.m. on Thursday, 24/8/2023 at the Principal Cabin. All the members of Skill Development Committee and IQAC Committee members are requested to attend the meeting.

AGENDA

- The last meeting agenda was read and finalized by coordinator of skill Development committee
- Welcome of the BOS members of Certificate Course in Soft Skill
- Finalize and read the short term course syllabus by Course Coordinator
- Finalize the Time Table and Lecturer of short term course
- Any other topics with the permission of the chair

(1-1) Bhosale

(Asst. Prof. Bhosale N.D.)

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Department of Skill Development

Certificate Course in Soft skill

2022-2023

Board of Studies in Certificate Course in Soft skill

Sr.No	Name of the Nominee	Designation
1.	I/C Prin. Shaikh J.S	Chairman
2.	Asst Prof. Chopade P.S	IQAC Coordinator
3.	Asst Prof. Bhosale N.D	Course Coordinator
4.	Asst Prof. Jadhav M.T.	Member and Subject Expert
5.	Asst Prof. Sagar R.V	Member and Subject Expert
6.	Asst Prof. Patil S.P	Member
7.	Patil Mayuri Rajendra	Student Representative

N.D. Bhosale

(Asst. Prof. Bhosale N.D.)

[Signature]

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**Certificate Course in Soft Skills
Syllabus**

Duration: 8 weeks (42 hours)

Credits: 4

Course Outcomes:

After completing the course, the student teacher will be competent in:

1. fostering efficient communication skills and interpersonal skills
2. reflecting on leadership qualities for working collaboratively.
3. acquiring employability in diversified roles in the contemporary society



S.Nos.	DESCRIPTION	Contact Hours
1	<p>➤ COMMUNICATION SKILLS</p> <ul style="list-style-type: none"> • International Phonetic Alphabet (IPA) Symbols • Speaking with grammatical accuracy • Oral - Planning, Delivering Presentation • Pronunciation • Academic Writing • Communication as a skill for career building 	6
2.	<p>➤ INTERPERSONAL SKILLS</p> <ul style="list-style-type: none"> • Verbal Communication • Non-verbal Communication • Listening Skill • Negotiation • Problem-Solving • Decision-Making • Assertiveness 	6
3	<p>➤ PUBLIC SPEAKING</p> <ul style="list-style-type: none"> • Overcoming Fear • Knowing Your Audience • Researching Your Topic • Effective Content • Encouraging Audience Participation • Effective Content • Articulation (audible, clear, effective, eliminating slang) • Developing Public Speaking Techniques • Body Language (personal space, appearance, gestures) 	6
4	<p>➤ LEADERSHIP AND TEAM MANAGEMENT</p> <ul style="list-style-type: none"> • Qualities of a Good Leader • Leadership Styles • Decision Making • Intrapersonal Skills • Interpersonal Skills • Problem Solving • Critical Thinking • Negotiation Skills 	6

H. Bhosale

(Asst. Prof. Bhosale N.D.)

[Signature]

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Department of Skill Development

2022-2023

NOTICE

Date - 26/8/2023

All the students are informed that our college has started Certificate Course in Soft skill. This course is free of cost so interested students are give their name to coordinator of skill Development committee Asst. Prof. Bhosale N.D till date 4/9/2023.


(Asst Prof. Bhosale N.D.)


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Department of Commerce

Brief Report of Add on/Value added/Certificate/COC Course

2021-2022

- Name of the Course :- Certificate Course in Educational Management
- Duration of the Course : 46 Hours (23 Days per day 2 hours)
- Commencement of the course : 3 Dec 2021 to 30 Dec 2021
- No of students registered : 102
- No.of students completed : 102


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Department of Commerce

Certificate Course in Educational Management

2021-2022

Board of Studies in Certificate Course in Educational Management

Date : 20/11/2021

NOTICE

The first Meeting of the Certificate Course in Educational Management (Short term course) will be held at 11.15 a.m. on Monday, 22/11/2021 at the Principal Cabin. All the members of Commerce Department and IQAC Committee members are requested to attend the meeting.

AGENDA

- Formation of the Board of studies in short term course of Certificate Course in Educational Management
- Formation of the syllabus of Certificate Course in Educational Management
- Distribution of the workload of short term course
- Finalize course period and Time Table
- Any other topics with the permission of the chair

Hendresth
(Hendresth T.A.)


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Department of Commerce

Certificate Course in Educational Management

2021-2022

Board of Studies in Certificate Course in Educational Management

Date : 24/11/2019

NOTICE

The Meeting of the Certificate Course in Educational Management (Short term course) will be held at 11.15 a.m. on Friday, 26/11/2019 at the Principal Cabin. All the members of Commerce Department and IQAC Committee members are requested to attend the meeting.

AGENDA

- The last meeting agenda was read and finalized by HOD commerce Department
- Welcome of the BOS members of Certificate Course in Educational Management
- Finalize and read the short term course syllabus by Course Coordinator
- Finalize the Time Table and Lecturer of short term course
- Any other topics with the permission of the chair

Hendhresha
(Hendhresha T.A.)

[Signature]
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Department of Commerce

Certificate Course in Educational Management

2021-2022

Board of Studies in Certificate Course in Educational Management

Sr.No	Name of the Nominee	Designation
1.	I/C Prin. Shaikh J.S	Chairman
2.	Asst Prof. Chopade P.S	IQAC Coordinator
3.	Asst Prof. Hendre T. A	Course Coordinator
4.	Asst Prof. Jadhav M.T	Member and Subject Expert
5.	Asst Prof. Ghugare S.S	Member and Subject Expert
6.	Asst Prof. Patil S.R	Member and Subject Expert
7.	Jadhav Suraj Vijay	Student Representative

Hendre T.A
(Hendre.T.A)


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Undale, Tal. Karad, Dist. Satara

Certificate Course in Educational Management
Syllabus



Duration: 8 weeks (46 hours)

Course Outcomes:

After completing the course, the student teacher will be competent in:

1. applying the various dimensions of management models to the school environment
2. maximizing the human resource potential for efficient functioning of the institution
3. communicating effectively the decisions, programmes and expectations of the management
4. organizing efficiently to minimize stress and nurture talent to create a congenial school climate

Unit I – Management Model 20 hrs.

- 1.1 Management as an Art and Science of an organization
- 1.2 Management and maintenance of Physical and material resources to optimize access to teaching, organize and implement instructions.
- 1.3 Management and coordination of school function / classroom organization
- 1.4 Strategies for maximizing Teacher Potential as an enterprising manager
- 1.5 Classroom Assessment Techniques
- 1.6 Pedagogy – Management connection

Unit II – Foundations in Management 10 hrs.

- 1.2 Roles of Managers: Interpersonal roles, informational roles, decision roles, employability quotient – graduate attributes, industry – academic conclave

Unit III -Leadership styles of HM and Teachers – Demand Driven Skills 26 hrs.

- 3.1 Decision making
- 3.2 Effective communication,
- 3.3 Goal performance relationship,
- 3.4 Time management – skills,
- 3.5 Stress management / comfort management,
- 3.6 Talent management

References:

1. Alka Kalra (1977) Efficient School Management and Role of Principals, APH Publishing Corporation, New Delhi.
2. Bagley, Classroom Management, New York Macmillan

Hendre.T.A
(Hendre.T.A)


I/C Principal
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Department of Commerce

2021-2022

NOTICE

Date - 27/11/2021

All the Commerce faculty students were informed that our college has started Certificate Course in Educational Manegement. This course is free of cost so interested students are give their name to HOD of commerce Department Asst. Prof. Hendre T.A. till date 2/12/2021.

Hendre T.A.
(Hendre T.A.)

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Department of Skill Development

Certificate Course On MS-Office

2021-2022

Board of Studies in Certificate Course On MS-Office

Date : 28/3/2022

NOTICE

The first Meeting of the Certificate Course On MS-Office (Short term course) will be held at 11.15 a.m. on Tuesday, 29/3/2022 at the Principal Cabin. All the members of skill development committee and IQAC Committee members are requested to attend the meeting.

AGENDA

- Formation of the Board of studies in short term course of Certificate Course On MS-Office
- Formation of the syllabus of Certificate Course On MS-Office
- Distribution of the workload of short term course
- Finalize course period and Time Table
- Any other topics with the permission of the chair

Gr. Vikas S.V.
(Secretary S.V.)

[Signature]
I/C Principal
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Department of Skill Development

Certificate Course On MS-Office

2021-2022

Board of Studies in Certificate Course On MS-Office

Date : 4/4/2022

NOTICE

The Meeting of the Certificate Course in Computer Education (Short term course) will be held at 11.15 a.m. on Tuesday, 5/4/2022 at the Principal Cabin. All the members skill development committee and IQAC Committee members are requested to attend the meeting.

AGENDA

- The last meeting agenda was read and finalized by coordinator of skill development committee
- Welcome of the BOS members of Certificate Course On MS-Office
- Finalize and read the short term course syllabus by Course Coordinator
- Finalize the Time Table and Lecturer of short term course
- Any other topics with the permission of the chair

Shilpa K. S.
Secretary

[Signature]
I/C Principal
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Department of Skill Development

Certificate Course On MS-Office

2021-2022

Board of Studies in Certificate Course On MS-Office

Sr.No	Name of the Nominee	Designation
1.	I/C Prin. Shaikh J.S	Chairman
2.	Asst Prof. Chopade P.S	IQAC Coordinator
3.	Asst Prof. Salunkhe S.V	Course Coordinator
4.	Asst Prof. Patel J.K	Member and Subject Expert
5.	Asst Prof. Jadhav M.T	Member and Subject Expert
6.	Asst Prof. Bhosale N.D	Member
7.	Jadhav Aniket Raghunath	Student Representative

Salunkhe S.V.

[Signature]
I/C Principal
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Undale, Tal. Karad, Dist. Satara

CERTIFICATE COURSE ON MS Office

Syllabus

30 Hours

Module 1: Ms. Word

- Creating, editing, saving and printing text documents
- Font and paragraph formatting
- Simple character formatting
- Inserting tables, smart art, page breaks
- Using lists and styles
- Working with images
- Using Spelling and Grammar check
- Understanding document properties
- Mail Merge



Module 2: Ms. Excel

- Spreadsheet basics
- Working with functions & formulas
- Modifying worksheets with color & auto formats
- Graphically representing data: Charts & Graphs
- Speeding data entry: Using Data Forms
- Analysing data: Data Menu, Subtotal, Filtering Data
- Formatting worksheets
- Securing & Protecting spreadsheet

Module 3: Ms. Power Point

- Opening, viewing, creating, and printing slides
- Using slide transitions
- Graphically representing data: Charts & Graph

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Department of Skill Development

Certificate Course on MS-Office

2021-2022

NOTICE

6/4/2022

All the students are informed that our college has started Certificate Course on MS-Office. This course is free of cost so interested students are give their name to course co-ordinator Asst. Prof. Salunkhe S.V. till date 9/4/2022.

Salunkhe S.V.
(Salunkhe S.V.)


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Department of Skill Development

Brief Report of Add on/Value added/Certificate/COC Course

2021-2022

- Name of the Course :- Certificate Course on MS-Office
- Duration of the Course : 30 Hours
- Commencement of the course : 11 Apr 2022 to 20 May 2022
- No of students registered : 88
- No. of students completed : 88

I/C Principal

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Gramin Vikas Shikshan Sanstha, Undale's

Arts & Commerce College

Undale, Tal. Karad. Dist: Satara. Pin-415118 Tel. (02164) 256609



Department of Geography

Brief Report of Add on/Value added/Certificate/COC Course

2021-2022

- Name of the Course :- Certificate Course in Soil Testing and Water Analysis
- Duration of the Course : 30 Hours
- Commencement of the course : 2 March 2022 to 8 April 2022
- No of students registered : 44
- No.of students completed : 44

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Est. June 2008

Gramin Vikas Shikshan Sanstha, Undale's

Arts & Commerce College

Undale, Tal. Karad, Dist: Satara. Pin-415118 Tel. (02164) 256609



Department of Geography

Certificate Course in Soil Testing and Water Analysis

2021-2022

Date : 21/2/2022

NOTICE

The Meeting of the Certificate Course in Soil Testing and Water Analysis (Short term course) will be held at 11.15 a.m. on Tuesday, 22/2/2022 at the Principal Cabin. All the members of Geography Department and IQAC Committee members are requested to attend the meeting.

AGENDA

- Implementation of short term course of Certificate Course in Soil Testing and Water Analysis
- Distribution of the workload of short term course
- Finalize course period and Time Table
- Any other topics with the permission of the chair

Salunke S.V.

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Estd. 1962
NAAC 'A' Grade

SHIVAJI UNIVERSITY, KOLHAPUR-416 004. MAHARASHTRA
PHONE : EPABX-2609000 website- www.unishivaji.ac.in
FAX 0091-0231-2691533 & 0091-0231-2692333 -- BOS - 2609004
शिवाजी विद्यापीठ, कोल्हापूर - 416004.
दुरध्वनी (ईपीएबीएक्स) २६०९००० (अभ्यास मंडळे विभाग- २६०९००४)
फॅक्स : ००९१-०२३१-२६९१५३३ व २६९२३३३. e-mail: bos@unishivaji.ac.in



SU/BOS/Science/00323

Date: 16/09/2021

To,

The Principal, All Concerned Affiliated Colleges/Institutions Shivaji University, Kolhapur	The Head/Co-ordinator/Director All Concerned Department (Science) Shivaji University, Kolhapur
--	--

Subject: Regarding syllabi of Value Added programme under The Faculty of Science and Technology.

Sir/Madam,

With reference to the subject mentioned above, I am directed to inform you that the University authorities have accepted and granted approval to the syllabi Value Added Course under the Faculty of Science and Technology.

Value Added Course	
1.	Geography
	Certificate Course in Soil Testing and Water Analysis

This syllabi and equivalence shall be implemented from the academic year 2021-2022 onwards. A soft copy containing the syllabus is attached herewith and it is also available on university website www.unishivaji.ac.in.

You are, therefore, requested to bring this to the notice of all students and teachers concerned.

Thanking you,

Yours faithfully,

(Signature)
By Registrar

Copy to:

1	The Dean, Faculty of Arts & Fine Arts	7	P.G.Seminar Section
2	Director, Board of Examinations and Evaluation	8	Computer Centre
3	The Chairman, Respective Board of Studies	9	Affiliation Section (U.G.)
4	B.Sc. Exam	10	Affiliation Section (P.G.)
5	Eligibility Section	11	P.G. Admission Section
6	Appointment Section	12	

(Signature)
(Solutio 5-1)

(Signature)
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF GEOGRAPHY
(Faculty of Science and Technology)

SYLLABUS FOR VALUE ADDED COURSE-
For M.A./M.Sc. Geography

Course Name:- Certificate Course in Soil Testing and Water Analysis

Course Objectives:

1. To determine the basic concepts of soils in the field of Geography.
2. To determine the physical and chemical properties of soil and water samples.
3. To study the soils and environmental pollution.
4. To develop employability skills and competencies to serve the job requirements in the field of Soil and Agricultural Sectors.

Course Outcomes:

1. To understand the concepts and principles of soil formation and its significance for plant growth.
2. To enable the students to realize the Soil related and environmental problems.
3. To educate the student to determine the quality of Soil and water.
4. Understand the awareness about Soil and Water conservation.

Course Guidelines and other details:

Title of the Value Added Course: Certificate Course in Soil Testing and Water Analysis.

Course Coordinator : Prof. (Dr.) Jagdish B. Sapkale

Year of Implementation: Course syllabus will be implemented from academic year 2021-22.

Programme Duration & Hours : The Course will be conducted after the completion of semester III of M.A./M.Sc. programme of Geography.

Theory and Practical Lectures : Total 30 hours.

Intake: The maximum intake for the Course will be 20 seats.

Dr. Jagdish B. Sapkale
(Signature)

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Content of the Value Added Course: Certificate Course in Soil Testing and Water Analysis

Sections	Topic	Total Hours
Section- I (Theory)	Concepts of Soils, Mineral versus Organic Soils, Origins of Soils, Introduction to important soil elements and Ions, Soil formation, Soil profile & Horizons, Soil forming processes and factors, Physical properties of soil: Soil texture, Soil Structure, Soil:- moisture, colour, Particle density and Bulk density, porosity and permeability, Soil Colloids and chemical properties: Ion exchange, Cation exchange, Clays and Humus, Some Soil pollutants, Soil conservation, Introduction to Water analysis and pollutants.	12
Section- II (Practical) (Theory)	Soil Testing and Analysis: <ul style="list-style-type: none">• Field sample collection and preparation.• Analysis of Soil morphology and Soil colour• Particle-size distribution analysis.• Determination of Soil textural classes.• Stokes' Law of Settling Velocities.• Calculation of Pore space percentage.• Determination of soil pH and electrical conductivity - EC• Determination of nutrient content (NPK) of soil.• Determination of Calcium Carbonate (CaCO_3)• Determination of selected heavy metals from soil samples.	12
Section- III (Practical) (Theory)	Water Analysis: <ul style="list-style-type: none">• Collection of Water Samples from contaminated sites.• Determination of pH using pH Meter .• Measurement of Electrical Conductivity - EC.• Determination of salinity using Salt Meter.• Determination of turbidity.	06
	Total Hours	30

Reference Books:

1. Bennet, Hugh H. , Soil Conservation, McGraw Hill, New York.
2. Brady, N. C., and Weil, R. R. (2008): The Nature and Properties of Soils, Prentice Hall, New Jersey.
3. Carter M.R. and E.G.Gregorich., 2007; Soil Sampling and methods of analysis, 2nd Ed.
4. Davis, J. and Freitas F., 1970, In Physical & Chemical Methods of Soil & Water Analysis,

*Abhinav
(Solunke S.V.)*



- FAO of United Nations, Rome, Soil Bulletin, 10, III-1 : 65-67.
5. Kadam, J. R., Shinde P. B., 2005, Practical Manual on Soil Physics – A method manual, Department of Agricultural Chemistry and Soil Science, P.G.I., Rahuri, P-29.
6. Singh, Dhyan, Chhonkar, P.K. and Pande R.N., 1999, Assessment of Irrigation Water Quality in "Soil, Plant, Water Analysis" - A methods manual, Indian Agricultural Research Institute, Indian Council of Agricultural Research, New Delhi, 3 : 78-79.
-

*Shinde
C5 sample 5-11*


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Department of Geography

2021-2022

NOTICE

Date – 23/2/2022

All the students are informed that our college has started Certificate Course in Soil Testing and Water Analysis. This course is free of cost so interested students are give their name to HOD of Geography Department Asst. Prof. Salunkhe S.V till date 29/2/2023.

*Salunkhe
(Salunkhe S.V.)*

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Kurad, Dist. Satara



Est. June 2008

Gramin Vikas Shikshan Sanstha, Undale's

Arts & Commerce College

Undale, Tal. Karad. Dist: Satara. Pin-415118 Tel. (02164) 256609



Department of Physical Education

Brief Report of Add on/Value added/Certificate/COC Course

2020-2021

- Name of the Course :- Certificate Course in Self Defense for Girl Students
- Duration of the Course : 60 Hours
- Commencement of the course : 1 Feb 2020 to 31 March 2020
- No of students registered : 21
- No.of students completed : 21

I/C Principal

Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Arts & Commerce College Undale

Department of Physical Education

Certificate Course – 2020-21

Board of Studies in Self Defense For Girl Student

AGENDA

Agenda of the first Meeting of the Board of Studies to be held on 22/11/ 2020.

- 1) Formation of the Board of Studies in Short Term Course in Self Defense For Girl Student.
- 2) Formation of the syllabus of Short Term Course in self Defense For Girl Student.
- 3) Distribution of the workload (Topic Selection)
- 4) Any other business with the Permission of chair.

Gymkhana Committee.

Sr.No.	Name of the Nominee	Designation	Signature
1	Prin .Shekh J.S	Chairman	
2	Prof. Pisal H.S	Member	
3	Prof.Kapse V.Y.	Member	
4	Prof. Patil P.B.	Member	
5	Prof. Jadhav M.T	Member	

(Pisal H.S)

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Solapur



Arts & Commerce College Undale

Department of Physical Education

Certificate Course – 2020-21

Board of Studies in Self Defense For Girl Student

शारीरिक शिक्षण विभाग


बैठक वृतांत

दिनांक - २२/०१/२०२१

शारीरिक शिक्षण विभागाच्या वतीने सुरू करण्यात येणार **Board of Studies in Self Defense For Girl Student** या एक महिन्याच्या प्रमाणपत्र अभ्यासकमा संदर्भात बैठक सोमवार दि. २२/०१/२०२१ रोजी सकाळी ११.३० वाजता मा. प्राचार्य यांच्या केबिनमध्ये मा. प्राचार्य अध्यक्षतेखाली संपन्न झाली. त्यामध्ये पुढील विषयावर चर्चा करण्यात आली.

बैठकीपुढील विषय

सदर प्रमाणपत्र अभ्यासकमासाठी अभ्यास मंडळ सल्लागार मंडळ निवडणे. बाबत चर्चा करण्यात आली. अभ्यास मंडळाचे अध्यक्ष मा. प्राचार्य शेख जे. एस. असतील तसेच समन्वयक शारीरिक शिक्षण विभाग प्रमुख प्रा. पिसाळ हणमंत हे असतील असे ठरविण्यात आले. त्याचबरोबर अभ्यास मंडळ व सल्लागार मंडळाची निवड करण्यात आली ते पुढीलप्रमाणे.


(P. S. H. S.)


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



- १) अध्यक्ष - प्रा .शेख जे .एस .
- २) समन्वयक - प्रा .पिसाल हणमंत (जिमखाना विभाग प्रमुख)
- ३) सहसमन्वयक - प्रा कापसे व्ही .वाय .
- ४) अभ्यासमंडळ सदस्य- प्रा विशाल साळुंखे
(शारीरिक विभाग प्रमुख कृष्णा महाविद्यालय रेठरे बु .)
- ५) महीला सदस्य - संगीता माळी (सरपंच ग्रामपंचायत उंडाळे)
- ६) सदस्य-रागिनी संभाजी मोहिती (विद्यार्थीनी प्रतिनिधी)

प्र. प्राचार्य
कला व वाणिज्य महाविद्यालय
उंडाळे, ता. कराड, जि. सातारा

(Pisal H.S.)

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Arts & Commerce College Undale
Department of Physical Education
Certificate Course – 2020-21

Board of Studies in Self Defense For Girl Student

NOTICE

Date – 20/11/2020

The first meeting of the Board of Studies in Self Defense For Girl

Student (Students Term Course) will be held at 11.00.AM on Monday, the 22/11/2020 at the office of the college . All the members Gymkhana Committee are requested to attend the meeting.

(Course Coordinator)

Encl.. The Agenda of the Meeting

To.. All the Members of Gymkhana Committee.

(Principal H.S.)

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Arts & Commerce College Undale

Department of Physical Education

Certificate Course – 2020-21

Board of Studies in Self Defense For Girl Student

MINUTES

Minutes of the meeting of Board of Studies Self Defense For Girl Student. course held at 11.00 on Friday the 24/12/2020 at College office.

Sr.No.	Name of the Nominee	Signature
1	Prin .Shekh J.S	
2	Prof. Pisal H.S	
3	Prof. Vishal Salunkhe Director of Physical Education K.M.R. Shivnagar	
4	Prof.Kapse V.Y.	
5	Prof. Patil P.B.	
6	Prof. Jadhav M.T	

Coordinator

Co-coordinator

Prof. Shaikh J.S

(Pisal H.S.)

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Arts & Commerce College Undale
Department of Physical Education



Certificate Course – 2020-21


Board of Studies in Self Defense For Girl Student

NOTICE

Date – 25/01/2021


All the student of here by informed that A Course **Self Defense For Girl Student** is organized on **01/Feb 2021 to 03 March 2021** kindly attend it and involve in to Course.

महाविद्यालयातील सर्व विद्यार्थी व विद्यार्थीनीना कळविण्यात येते की, महाविद्यालयामधील जिमखाना विभाग मार्फत **Self Defense For Girl Student** या प्रमाणपत्र कोर्सचे आयोजन करण्यात आले आहे. ज्या विद्यार्थी विद्यार्थीनीना या कोर्समध्ये सहभागी व्हायचे आहे अशा विद्यार्थी विद्यार्थीनीनी मंगळवार दिनांक ३०/०१/२०२१ पर्यंत जिमखाना विभाग प्रमुख प्रा. हणमंत पिसाल याच्या कडे नाव नोंदणी करावी.


Coordinator


Co-coordinator


Principal


(Pisal H.S.)


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

प्र. प्राचार्य
कला व वाणिज्य महाविद्यालय
संडाळे, ता. कराड, जि. सातारा



Course Period :- 01/feb 2021 To 03 March 2021	
Total Days -12	Total Lectuer/Practical - 24
Total hours-- 28	Total Participant -20

Short Term course on Self Defense For Girl Student

Student Participation List


Sr.No.	Student Name	Class
1	Bengde Mauli Ashok	B .A-I
2	Sathe Nilam Mohan	B. A-II
3	Jadhav Yogita Sambhaji	B. Com -I
4	Maskar Anita Ramchandra	B.com-II
5	Nalavde Shaila Adhik	B.A-II
6	Bandekar Dhanshri Bajiravo	B.A-II
7	Patil Mayuri Rajendra	B.com II
8	Chavan Joyti Ashok	B.A-III
9	Shewale Suchita Rajaram	B.A-II
10	Waghmare Rutuja Mohan	B.com-I
11	Desai Swpnali Ananda	B.com-I
12	Jadhav Kavita Maruti	B.com-I
13	Sawant Akshta Siddhanath	B.com-I
14	Shewale Rasika Raghunath	B.A-III
15	Patil Nayana Narayan	B.com-II
16	More sushama Ravindra	B.com-II


Pisul H.S.
(Pisul H.S.)


[Signature]
I/C Principal
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Undale, Tal. Karad, Dist. Satara




17	Patil Savita Lalaso	B.A-I
18	Desai Gitangali Vasant	B.A-III
19	Pawar snehal Suresh	B.A-III
20	Naykawdi Suhana Vajir	B.A-III
21	Mohite Ragini Sambhaji	B.A-III


Prof. Pisal H.S.
Coordinator


Prof. Kapse V.Y.
Co-coordinator


I/C Principal
Prof. Shaikh J.S


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara


(Pisal H.S.)


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



स्थापना : जून २००८

ग्रामीण विकास शिक्षण संस्था, उंडाळेचे

कला व वाणिज्य महाविद्यालय

उंडाळे, ता. कराड, जि. सातारा पिन- ४१५ ११८ फोन : (०२१६४) २५६६०९



समस्त २०२०-२१

दि. २५/०१/२०२१

उपस्थिती पत्र

प्रति,

प्रा. विशाल सालुंखे,

संचालक, शारीरिक शिक्षण,

कृष्णा महाविद्यालय, रेठरे.


ता. कराड, जि. सातारा.

विषय:- Self Defence for Girl Student या कोर्ससाठी प्रशिक्षक पदी उपस्थित राहणेबाबत...

महोदय,

वरील विषयास अनुसरून आम्ही आमचे महाविद्यालयात Self Defence for Girl Student या कोर्सचे नियोजन केले आहे. सदर कोर्ससाठी प्रशिक्षक पदी उपस्थित राहून मार्गदर्शन करावे. ही विनंती.

कळावे,


(Pr. Prachar)

आपला विश्वासू,



प्र. प्राचार्य

कला व वाणिज्य महाविद्यालय
उंडाळे, ता. कराड, जि. सातारा



Gramin Vikas Shikshan Sansthan
Arts and Commerce College , undale
Tal- Karad , Dist-Satara
Department of Physical Education
Certificate Course 2020/21

Self Defense For Girl Student

[Short Term Course]

Time Table

Sr, No	Day	Date
1	Monday	01/02/2021
2	Wednesday	03/02/2021
3	Saturday	06/02/2021
4	Monday	08/02/2021
5	Wednesday	10/02/2021
6	Saturday	13/02/2021
7	Monday	15/02/2021
8	Thursday	18/02/2021
9	Saturday	20/02/2021
10	Monday	22/02/2021
11	Wednesday	24/02/2021
12	Saturday	27/02/2021

Co-ordinator

Co-coordinator

Principal

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Course Period :- 01/feb 2020 To 03 March 2020	
Total Days -30	Theory - 24 /Practical - 36
Total hours-- 60	Total Participant -20

Short Term course on Self Defense For Girl Student

Syllabus

Lesson No.	Name of Unit	Theory	Practical
Lesson 1	Fundamentals-Stance Through Neck Lock.	2	3
Lesson 2	Fundamentals-Hip Lock Through Clothing Strangle.	2	3
Lesson 3	Unarmed Round and Tumble-Frontal Attack and Ground.	2	3
Lesson 4	Unarmed Round and Tumble-Frontal Attack .	2	3
Lesson 5	Unarmed Round and Tumble-Frontal Attack and Ground Maneuvers and Rear Attack.	2	3
Lesson 6	Unarmed Round and Tumble-Rear Attack.	2	3
Lesson 7	Unarmed Round and Tumble-Pistol or Revolver	2	3
Lesson 8	Unarmed Round and Tumble Rifle ,etc.	2	3
Lesson 9	Unarmed Round and Tumble -Knife. Etc.	2	3
Lesson 10	Unarmed Round and Tumble Club.	2	3
Lesson 11	Control Over Adversary -Leas &Controls.	2	3
Lesson 12	Control Over Adversary.	2	3
Total Hours		24	36

Prof. Pisal H.S.

Coordinator

Prof. Kapse V.Y.

Co-coordinator

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Prof. Shaikh J.S



Arts & Commerce College Undale

Department of Physical Education

Certificate Course – 2020-21

Self Defense For Girl Student

Sr.No.	Name of the Nominee	Designation
1	Prin .Shekh J.S	Chairman
2	Prof. Pisal H.S	Head of the Department&Course Coordinator
3	Prof. Vishal Salunkhe Director of Physical Education K.M.R. Shivnagar	Member Subject Expert
4	Prof.Kapse V.Y.	Course Co coordinator
5	Prof. Patil P.B.	Member
6	Prof. Jadhav M.T	Member <i>Jm</i>

Pisal H.S.

Prof. Pisal H.S.

Coordinator

10/05/21

Prof. Kapse V.Y.

Co-coordinator

Shaikh J.S.

I/C Principal

Prof. Shaikh J.S

Pisal H.S.
(Pisal H.S.)

Shaikh J.S.
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Pisal H.S.
(Pisal H.S.)

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



स्थापना : जून २००८

ग्रामीण विकास शिक्षण संस्था, उंडाळेचे

कला व वाणिज्य महाविद्यालय

उंडाळे, ता.कराड, जि.सातारा पिन- ४१५ ५१८ फोन : (०२१६४) २५६६०९



जा.क. २४४/२०२०-२१

दि. २७/२/२०२१

आभार पत्र.

प्रति ,
प्रा. विशाल साळुंखे ,
संचालक , शारीरिक शिक्षण ,
कृष्णा महाविद्यालय , रेठरे .
ता. कराड, जि. सातारा .

विषय:- Self Defence for Girl Student या कोर्ससाठी प्रशिक्षक पदी उपस्थित
राहिल्याबद्दल आभार ...

महोदय,

वरील विषयास अनुसरून आम्ही आमचे महाविद्यालयात Self Defence for Girl
Student या कोर्सचे नियोजन केले आहे . सदर कोर्ससाठी प्रशिक्षक म्हणून उपस्थित राहून मार्गदर्शन
केल्याबद्दल मनःपूर्वक आभार .

कळावे,

Pisal
Pisal H.S.

आपला विश्वासू,

Pisal
प्र. प्रभाव
कला व वाणिज्य महाविद्यालय
उंडाळे, ता. कराड, जि. सातारा



Pisalar
(Pisal. H.S.)


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



॥ न हि ज्ञानेन सद्गुणं पवित्रमिह विद्यते ॥

Gramin Vikas Shikshan Sanstha's

Arts and Commerce College, Undale Tal- Karad, Dist-Satara

Certificate

This is to certify that ,
Kumar/ KumariClass.....Participated in Short
Term Course on Self Defense For Girl Student held on 1 Feb. 2020 to 3march 2020 .

Trainer

Self Defense for Girl Student Course

Director

Department of Physical Education

Principal

Arts & Comm. College, Undale

Principals



I/C Principal

Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Est. June 2008

Gramin Vikas Shikshan Sanstha, Undale's

Arts & Commerce College

Undale, Tal. Karad, Dist: Satara. Pin-415118 Tel. (02164) 256609



Department of Commerce

Brief Report of Add on/Value added/Certificate/COC Course

2019-2020

- Name of the Course :- Certificate Course in Event Management
- Duration of the Course : 30 Hours
- Commencement of the course : 12 Dec 2019 to 10 Jan 2020
- No of students registered : 95
- No.of students completed : 95


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Department of Commerce

Certificate Course in Event Management

2019-2020

Board of Studies in Certificate Course in Event Management

Date : 22/11/2019

NOTICE

The first Meeting of the Certificate Course in Event Management (Short term course) will be held at 11.15 a.m. on Monday, 25/11/2019 at the Principal Cabin. All the members of Commerce Department and IQAC Committee members are requested to attend the meeting.

AGENDA

1. Formation of the Board of studies in short term course of Certificate Course in Event Management
2. Formation of the syllabus of Certificate Course in Event Management
3. Distribution of the workload of short term course
4. Finalize course period and Time Table
5. Any other topics with the permission of the chair

Shinde. R.Y
(Shinde. R.Y)

[Signature]
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Department of Commerce

Certificate Course in Event Management

2019-2020

Board of Studies in Certificate Course in Event Management

Date : 28/11/2019

NOTICE

The Meeting of the Certificate Course in Event Management (Short term course) will be held at 11.15 a.m. on Saturday, 30/11/2019 at the Principal Cabin. All the members of Commerce Department and IQAC Committee members are requested to attend the meeting.

AGENDA

1. The last meeting agenda was read and finalized by HOD commerce Department
2. Welcome of the BOS members of Certificate Course in Event Management
3. Finalize and read the short term course syllabus by Course Coordinator
4. Finalize the Time Table and Lecturer of short term course
5. Any other topics with the permission of the chair

Shinde. A.Y
(Shinde. A.Y)


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Department of Commerce

Certificate Course in Event Management

2019-2020

Board of Studies in Certificate Course in Event Management

Sr.No	Name of the Nominee	Designation
1.	I/C Prin. Shaikh J.S	Chairman
2.	Asst Prof. Chopade P.S	IQAC Coordinator
3.	Asst Prof. Shinde R.Y	HOD and Course Coordinator
4.	Asst Prof. Jadhav M.T	Member and Subject Expert
5.	Asst Prof. Kamble N.T	Member and Subject Expert
6.	Asst Prof. Patel J. K.	Member
7.	Mane Supriya Dhanaji	Student Representative

Shinde R.Y
(Shinde R.Y)


I/C Principal
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**Certificate Course in Event Management
Syllabus**



Subject: Event Management

OBJECTIVES:

- To help the students to gain insights into marketing aspects of Event Management.
- To equip the students to develop and implement Marketing strategies through events.
- To prepare students for careers in event management.

Module: 1

What are Events - Events defined, Event management, Types of events, Key Elements of Events

(brief description): Event infrastructure, clients, event organizers, venue, media. Event marketing, 5 C's of Events, Event designing.

Why Events - Event as a marketing tool.

Module: 2

Concept of market in events, segmentation and targeting of the market for events, positioning in events and the concept of event property. event hierarchy,

MODULE: 3

Concept of pricing in events - Risk rating.

Concept of promotion in events - networking components.

MODULE: 4

Event management - Planning, organizing, staffing, leading, coordinating and controlling. Strategic market planning: Event Life Cycle – Meaning, Process

MODULE: 5

Evaluation of event performance - Evaluation process.

Shinde R.Y
(Shinde R.Y)

[Signature]
I/C Principal
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Undale, Tal. Karad, Dist. Satara



Department of Commerce

2019-2020

NOTICE

Date - 2/12/2019

All the Commerce faculty students were informed that our college has started Certificate Course in Event Management. This course is free of cost so interested students are give their name to HOD of commerce Department Asst. Prof. Shinde R.Y till date 10/12/2019.

HOD

(Dept. of Commerce)


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Shinde. R.Y
(Shinde. R.Y)



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Department of English

Brief Report of Add on/Value added/Certificate/COC Course

2019-2020

- Name of the Course :- Certificate Course in Conversational English
- Duration of the Course : 50 Hours (25 Days per day 2 Hours)
- Commencement of the course : 1 July 2019 to 29 July 2019
- No of students registered : 75
- No. of students completed : 75


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Department of English

Certificate Course in Conversational English

2019-2020

Board of Studies in Certificate Course in Conversational English

Date : 21/6/2019

NOTICE

The first Meeting of the Certificate Course in Conversational English

(Short term course) will be held at 11.15 a.m. on Saturday, 22/6/2019 at the Principal Cabin. All the members of English Department and IQAC Committee members are requested to attend the meeting.

AGENDA

- Formation of the Board of studies in short term course of Certificate Course in Conversational English
- Formation of the syllabus of Certificate Course in Conversational English
- Distribution of the workload of short term course
- Finalize course period and Time Table
- Any other topics with the permission of the chair

(Asst. Prof. Ghughan S.S.)

[Signature]

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Department of Skill Development

Brief Report of Add on/Value added/Certificate/COC Course

2019-2020

- Name of the Course :- Certificate Course in Computer Education
- Duration of the Course : 60 Hours (30 Days – per day 2 Hours)
- Commencement of the course : 3 Sep 2019 to 7 Oct 2019
- No of students registered : 70
- No. of students completed : 70

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Department of Skill Development

Certificate Course in Computer Education

2019-2020

Board of Studies in Certificate Course in Computer Education

Date : 16/8/2019

NOTICE

The first Meeting of the Certificate Course in Computer Education (Short term course) will be held at 11.15 a.m. on Monday, 19/8/2019 at the Principal Cabin. All the members of skill development committee and IQAC Committee members are requested to attend the meeting.

AGENDA

- Formation of the Board of studies in short term course of Certificate Course in Computer Education
- Formation of the syllabus of Certificate Course in Computer Education
- Distribution of the workload of short term course
- Finalize course period and Time Table
- Any other topics with the permission of the chair

(Kadam-S.M.)

(Signature)
I/C Principal
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Undale, Tal. Karad, Dist. Satara



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Department of Skill Development

Certificate Course in Computer Education

2019-2020

Board of Studies in Certificate Course in Computer Education

Date : 22/8/2019

NOTICE

The Meeting of the Certificate Course in Computer Education (Short term course) will be held at 11.15 a.m. on Monday, 26/8/2019 at the Principal Cabin. All the members skill development committee and IQAC Committee members are requested to attend the meeting.

AGENDA

- The last meeting agenda was read and finalized by coordinator of skill development committee
- Welcome of the BOS members of Certificate Course in Computer Education
- Finalize and read the short term course syllabus by Course Coordinator
- Finalize the Time Table and Lecturer of short term course
- Any other topics with the permission of the chair

Kodam S.M
(Kodam S.M)

[Signature]
I/C Principal
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Undale, Tal. Karad, Dist. Satara



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Department of Skill Development

Certificate Course in Computer Education

2019-2020

Board of Studies in Certificate Course in Computer Education

Sr.No	Name of the Nominee	Designation
1.	I/C Prin. Shaikh J.S	Chairman
2.	Asst Prof. Chopade P.S	IQAC Coordinator
3.	Asst Prof. Kadam S.M	Course Coordinator
4.	Asst Prof. Sagare V.S	Member and Subject Expert
5.	Asst Prof. Jadhav M.T	Member and Subject Expert
6.	Asst Prof. Salunkhe S.V	Member
7.	Gurav Pooja Krushnath	Student Representative

Kadam S.M.
(Kadam S.M.)

Shaikh J.S.
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Certificate Course in Computer Education

Syllabus

Duration: 16 weeks (60 Hours)

Credits: 4



	Description	Contact Hours
Unit I	Introduction to Computers Fundamentals, anatomy, classification, input-output devices, types of memory devices, operating system basics and types of software.	10
Unit II	Graphical User Interface (GUI) and Windows Desktop OS Getting started with Windows, securing and manipulating work with Windows Operating System. Saving and retrieving files from secondary storage devices. (CD and Pen drive).	10
Unit III	Internet Basics Introduction to internet of things: e-mail, surfing, browsing, chatting, search engines and websites. Accessing and browsing the internet for relevant information: Google.com, Kiddle.com, Courseera.com, Edex, SWAYAM, Animations, Remixing media and feedback analysis using Google forms	20
Unit -IV	MS Office Packages: <ul style="list-style-type: none">• MS Word – Customizing word documents, pursuing objects, comments and tables.• MS Excel – Worksheets, simple functions, charts and graphs.• MS Power point – Creating, customizing and showcasing presentations.• MS Publisher - Creating letters, greetings, newsletters and web pages.• MS Access – Creating database: Primary, secondary keys, forms, queries and reports.	20
	Total	60

References:

- 1) Glencoe Publishers – California – text books
- 2) Digital Learning - Journal [www.digital learning](http://www.digitallearning.org).
- 3) Kumar K.L. Educational Technology, New Age Institutional (P) Limited Publishers

Kadam S.M.
Kadam S.M.


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara




Department of Skill Development
Certificate Course in Computer Education
2019-2020

NOTICE

27/8/2019

All the students are informed that our college has started Certificate Course in Computer Education. This course is free of cost so interested students are give their name to course co-ordinator Asst. Prof. Kadam S.M till date 2/9/2019.


(Kadam S.M)


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Department of English

Certificate Course in Conversational English

2019-2020

Board of Studies in Certificate Course in Conversational English

Date : 25/6/2019

NOTICE

The Meeting of the Certificate Course in Conversational English (Short term course) will be held at 11.15 a.m. on Wednesday, 26 /6/2019 at the Principal Cabin. All the members of English Department and IQAC Committee members are requested to attend the meeting.

AGENDA

- The last meeting agenda was read and finalized by HOD English Department
- Welcome of the BOS members of Certificate Course in Conversational English
- Finalize and read the short term course syllabus by Course Coordinator
- Finalize the Time Table and Lecturer of short term course
- Any other topics with the permission of the chair

(Asst. Prof. Ghugan S.S.)

[Signature]
I/C Principal
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Est. June 2008

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Department of English

Certificate Course in Conversational English

2019-2020

Board of Studies in Certificate Course in Conversational English

Sr.No	Name of the Nominee	Designation
1.	I/C Prin. Shaikh J.S	Chairman
2.	Asst Prof. Chopade P.S	IQAC Coordinator
3.	Asst Prof. Ghugare S.S	Course Coordinator
4.	Asst Prof. Bhosale N.D	Member and Subject Expert
5.	Asst Prof. Kamble N.T	Member and Subject Expert
6.	Gurav Komal Dadaso	Student Representative

(Asst. prof. Ghugare S.S.)

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Certificate Course in Conversational English

Syllabus

Duration: 14 weeks (50 Hours)

Credits: 4



Unit No:	Description	Contact Hours
Unit I	Unit I Phonetics Sounds of English – Vowels, Consonants and Diphthongs	10
Unit II	Vocabulary Words used for day today communication	10
Unit III	Common Communication Functions Module I - Greetings and Introducing oneself Module II – Personal Information Module III – Hobbies and Interest Module IV – Everyday Activities Module V – Directions and Instructions Module VI – Job Interviews Module VII – Visiting places Module VIII – Enquiring Module IX – Thanking people and responding to thanks Module X – Apologizing and responding to sorry Module XI – Permission to do something	20
Unit-IV	Grammar Important parts of speech, Auxiliary verbs, Tenses, Active & Passive voice, Direct and reported speech	10
	Total	50

(Asst. Prof. F. Ghoghar S.S.)

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Department of English

2019-2020

NOTICE

Date - 27/6/2019

All the students are informed that our college has started Certificate Course in Conversational English. This course is free of cost so interested students are give their name to HOD of English Department Asst. Prof. Ghugare S.S till date 1/7/2019.

(Asst. prof. Ghugare S.S.)

[Signature]
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Gramin Vikas Shikshan Sanstha Undale

Arts and Commerce College, Undale

Tal – Karad Dist – Satara

2018-2019

NOTICE

Date – 24/8/2018

All students are informed that our college has started Certificate Course in Tally. This course is fee is 1450/- and Duration of this course is 6 Month so interested students are give their name to HOD of Commerce Department Asst. Prof. Shinde R.Y till date 10/9/2018.

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शिवाजी विद्यापीठ, कोल्हापूर
आजीवन अध्ययन व विस्तार विभाग
संपर्क क्रमांक : ०२३१- २६०९१५०/२६०९१५१, ९०११००१५१४
ace@unishivaji.ac.in

निरंतर शिक्षण अभ्यासक्रमांची यादी (अ)

अ. क्र.	अभ्यासक्रमाचे नाव	कालावधी	शैक्षणिक अर्हता	शैक्षणिक शुल्क	शेरा
१	बालवाडी शिक्षिका शिक्षण अभ्यासक्रम	६ महिने	एस.एस.सी.	१,०००/-	या अभ्यासक्रमाच्या माहिती पुस्तिकेची एकत्रित किंमत रु. ५०/- आहे.
२	ग्रंथालय व्यवस्थापन	३ महिने	१० वी पास	१,०००/-	
३	ग्रामीण पत्रकारिता आणि जनसंवाद	६ महिने	१० वी पास	१,०००/-	
४	प्रिपरेशन ऑफ हाइसहोल्ड केमीकल्स	३ महिने	१२ वी पास	५००/-	
५	ट्रेव्हल अँड टुरिझम	६ महिने	१२ वी पास	१,०००/-	
६	इंट्रोडक्शन टु इन्कम टॅक्स	६ महिने	१२ वी पास	१,०००/-	
७	बिझिनेस अॅडमिनिस्ट्रेशन	६ महिने	१० वी पास	१,०००/-	
८	बेसिक इंग्लिश ग्रामर	३ महिने	१२ वी पास	५००/-	
९	प्रोफिसिएन्सी इन दी युज ऑफ इंग्लिश	६ महिने	१२ वी पास	१,०००/-	
१०	प्रॅगमॅटिक इंग्लिश	३ महिने	१२ वी पास	५००/-	
११	मराठी साहित्य परिचय	३ महिने	१२ वी पास	५००/-	
१२	हिंदी अनुवाद	६ महिने	१२ वी पास	५००/-	
१३	बेसिक कोर्स इन योगा	६ महिने	१० वी पास	५००/-	
१४	मुद्रित शोधन (प्रुफ रिडिंग)	१ महिना	१० वी पास	५००/-	
१५	मोडी लिपी	१ महिना	१० वी पास	५००/-	
१६	टॅली ९.२	६ महिने	१२ वी पास	१,२००/-	
१७	कम्प्युनिकेशन स्किल (संभाषण कौशल्य)	६ महिने	१० वी पास	१,०००/-	
१८	योग शिक्षक	९ महिने	१० वी पास	५,०००/-	
१९	सुत्रसंचालन व निवेदन	४५ दिवस	१० वी पास	२,०००/-	
२०	व्यक्तीमत्व विकास	३ महिने	१० वी पास	५००/-	
२१	संगीत, गायन, वादन (सुगम संगीत)	६ महिने	७ वी पास	१,०००/-	

टिप :-वरील सर्व अभ्यासक्रमाची माहिती पुस्तिका अनेक्स बिल्डींगमधील कड्युंमर स्टोअर, शिवाजी विद्यापीठ, कोल्हापूर येथे उपलब्ध आहेत.

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निरंतर शिक्षण अभ्यासक्रमांची यादी (क)

अ. क.	अभ्यासक्रमाचे नाव	कालावधी	शैक्षणिक अर्हता	शैक्षणिक शुल्क	माहिती पुस्तिकेची किंमत
१	मानवी हक्क	६ महिने	१२ वी पास	१,०००/-	
२	समाजकार्य शिक्षण	६ महिने	१२ वी पास	१,०००/-	
३	फॅशन डिझायनिंग अभ्यासक्रम	६ महिने	७ वी पास	२,२००/-	
४	कुकरी अभ्यासक्रम	६ महिने	७ वी पास	१,२००/-	
५	पर्यावरण शिक्षण	३ महिने	१२ वी पास	१,०००/-	
६	गांधी विचार	३ महिने	१२ वी पास	१,०००/-	
७	पंचायती राज	६ महिने	१२ वी पास	१,०००/-	
८	जैन प्राकृत भाषा	१ वर्ष	१२ वी पास	१,०००/-	
९	रंगमंच परिचय व वाणी कौशल्य	६ महिने	१२ वी पास	१,०००/-	
१०	रोखे बाजार व्यवहार	१० दिवस	१२ वी पास	५००/-	
११	विक्रेता प्रशिक्षण	१ महीना	१२ वी पास	५००/-	
१२	पाश्चिमात्य व लोकनृत्य	३ महिने	१२ वी पास	१,२००/-	
१३	वस्तुसंग्रहालय व्यवस्थापन	६ महिने	१२ वी पास	२,०००/-	
१४	ऐतिहासिक कागदपत्रांची जपवणूक व संरक्षण	३ महिने	१२ वी पास	२,०००/-	
१५	मेंटेनन्स अँड रिपेअरस ऑफ डोमॅस्टिक अप्लायन्सेस्	३ महिने	१२ वी पास	५००/-	
१६	मिल्क मायको बायोलॉजी	३ महिने	१२ वी पास	५००/-	
१७	व्हर्मी कंपोस्टिंग	३ महिने	१२ वी पास	५००/-	
१८	व्यावसायिक दृष्टीकोन विकास	१० दिवस	५ वी पास	५००/-	
१९	इटीग्रेटेड सॉफ्टवेअर डेव्हलपमेंट	६ महिने	१२ वी पास	१,८००/-	
२०	गृहकौशल्य अभ्यासक्रम	६ महिने	एस.एस.सी.	१,८००/-	
२१	पी.सी. मेन्टेनन्स	३ महिने	एच.एस.सी.	५००/-	
२२	बेसिक ब्युटीकलचर अँड हेअर डेझीनिंग अभ्यासक्रम	३ महिने	एस.एस.सी.	३,५००/-	
२३	मार्शल आर्ट	३ महिने	एच.एस.सी.	५००/-	
२४	३ डी अॅनिमेशन	३ महिने	एच.एस.सी.	५,०००/-	
२५	फोटो शॉप	३ महिने	एच.एस.सी.	१,१००/-	
२६	सी अँड सी.	३ महिने	एच.एस.सी. बेसिक कॉम्प्युटर	२,५००/-	
२७	वेब डिझायनिंग	३ महिने	एच.एस.सी. बेसिक कॉम्प्युटर	४,०००/-	
२८	जावा प्रोग्रॅमिंग	३ महिने	एच.एस.सी. बेसिक कॉम्प्युटर	२,०००/-	
२९	लिडरशिप फॉर चेंज;पर्सनल आणि कम्युनिटीव्ह	६ महिने	एच.एस.सी.	३,८००/-	
३०	जेन्टल् ब्युटी पार्लर	१० दिवस		५००/-	

टिप :-वरील सर्व अभ्यासक्रमाची माहिती पुस्तिका अनेक्स बिल्डींगमधील कझुमर स्टोअर, शिवाजी विद्यापीठ, कोल्हापूर येथे स्वतंत्रपणे उपलब्ध आहेत.


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 Arts & Commerce College
 Undale, Tal. Karad, Dist. Satara

शिवाजी विद्यापीठ, कोल्हापूर
आजीवन अध्ययन व विस्तार विभाग
आर्थिक प्रारूप



निरंतर शिक्षण अभ्यासक्रमाचे जमा व खर्चाचे प्रारूप खाली दिल्याप्रमाणे राहिल.

अ.क्र	तपशिल	मानधन / खर्च मर्यादा
१	शिक्षक / तज्ज्ञांचे मानधन	रु १५०/- घडयाळी तासास
२	शिक्षक / तज्ज्ञांचे मानधन (व्यावसायिक अभ्यासक्रमासाठी)	रु ५००/- घडयाळी तासास
३	प्रवास खर्च (बाहेरील तज्ज्ञ व्यक्तीसाठी)	१) स्थानिक व्यक्ती रु. ५०/- स्थानीक प्रवास खर्च २) बाहेरील व्यक्ती विद्यापीठ नियमाप्रमाणे प्रवास खर्च
४	प्रकल्प अधिकारी मानधन	रु. ५००/- दरमहा
५	लेखनिक मानधन	रु. ५००/- दरमहा
६	प्रयोगशाळा सहाय्यक	रु. ५००/- दरमहा
७	शिपाई / मदतनीस मानधन	रु. ४००/- दरमहा
८	स्टेशनरी	रु. ७००/- अभ्यासक्रमासाठी
९	किरकोळ खर्च	रु. ७००/- अभ्यासक्रमासाठी
१०	इतर अत्यावश्यक खर्च	रु. ५००/- अभ्यासक्रमासाठी

टिप : वरील लक्ष्याप्रमाणे तज्ज्ञ व्यक्ती, प्रकल्पअधिकारी इ. मानधन व इतर खर्चाकरीता खर्च करता येईल तथापी विद्यार्थ्यांची संख्या कमी झाल्यास त्याप्रमाणात प्रकल्प अधिकारी, शिक्षक मानधन, लेखनिक, शिपाई, किरकोळ व स्टेशनरी इ. खर्च कमी करता येतो.

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Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



स्थापना: जून २००८

ग्रामीण विकास शिक्षण संस्था, उंडाळेचे

कला व वाणिज्य महाविद्यालय

उंडाळे, ता.कराड, जि.सातारा पिन- ४९५ ९९९ फोन : (०२९६४) २५६६०९



जम-म-७२/२०१५-१६

दि-१२/९/२०१५

प्रति,
मा. प्र. संचालक,
आजीवन अध्ययन व विस्तार विभाग,
शिवाजी विद्यापीठ, कोल्हापूर.

विषय : — Tally हा निरंतर शिक्षण अभ्यासक्रम (सहा

महिने कालावधी) सुरु झालेबाबत.....

संदर्भ : — एसयु/एलएलई/३६०२ दि.३१/०७/२०१८ चे पत्र

महोदया,

उपरोक्त संदर्भीय पत्रान्वये आमच्या महाविद्यालयास आपल्या विभागामार्फत Tally हा निरंतर शिक्षण अभ्यासक्रम (सहा महिने कालावधी) ऑगस्ट/सप्टेंबर २०१८ पासून सुरु करण्यास मान्यता मिळाली आहे. या अभ्यासक्रमाकरीता एकूण ३१ विद्यार्थ्यांनी प्रवेश घेतला असून त्याची फी खालीलप्रमाणे जमा करीत आहे.

अ.क्र.	तपशील	विद्यार्थी संख्या	रक्कम (रु.)
१	शैक्षणिक शुल्क (२० टक्के प्रमाणे प्रत्येकी रु.२४०)	३१	७४४०
२	प्रवेश फी रु. २५/-	३१	७७५
३	माजी विद्यार्थी संघटना फी रु.२५ प्रमाणे	३१	७७५
४	साहित्य शुल्क	००	००
	एकूण रक्कम	३१	८९९०

वरीलप्रमाणे एकूण रक्कम रु. ८९९०/- (अक्षरी रु. आठ हजार नउशे नव्वद फक्त)

रोख जमा करीत आहे. सोबत विद्यार्थ्यांची वर्गनिहाय माहिती वेळापत्रक तज्ञ व्यक्तींच्या नांवासह सोबत जोडली आहे.

कळावे,

O/C Received

Cash / Receiving Section

Pl. ac

B.H. & C. from Courses
under Continuing Education.

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

प्र. प्राचार्य

कला व वाणिज्य महाविद्यालय
उंडाळे, ता. कराड, जि. सातारा

SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION
STUDENT DATA



Name of the Course : - **TALLY COURSE**

Period From : - Aug. 2018 to Feb. 2019

Name of the College :- Arts & Commerce College, Undale

Exam:-

Sr. No.	Name & Address	Qualification	Caste Religion	Application Form No.	Admission Fee	Student Allum. Fee	Tution Fee	Material Fee	Exam Fee	Remarks
1	Thorat Nilesh Prakash A/p- Sawade Tal-karad Dist- Satara	12th	open	1054	25	25	1200	--	200	
2	Kalandre Sandesh Prakash A/P-Gotewadi Tal-karad Dist- Satara	12th	open	1055	25	25	1200	--	200	
3	Askat Sanjay Kisan A/p-Yelapur Tal-Shirala Dist-Sangali	12th	open	1056	25	25	1200	--	200	
4	Happe Swapnil Shirish A/p-Yelapur Tal-Shirala Dist-Sangali	12th	NT	1057	25	25	1200	--	200	
5	Chormare Omkar Ganpati A/P- Chormarwadi Tal-karad Dist- Satara	12th	open	1058	25	25	1200	--	200	
6	Patil Monika Madhukar A/P-Jinti Tal-karad Dist- Satara	12th	open	1059	25	25	1200	--	200	
7	Patil Maheshwari Manik A/P-Jinti Tal-karad Dist- Satara	12th	open	1060	25	25	1200	--	200	

[Signature]
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Undale, Tal. Karad, Dist. Satara



8	Basbire Sujata Tukaram A/p-Undale Tal-karad Dist- Satara	12th	NT	1061	25	25	1200	--	200
9	Khochare Pranita Maruti A/p-Jinti Tal- karad Dist- Satara	12 th	Open	1062	25	25	1200	--	200
10	Chvan Sonali Kakaso A/p-Jinti Tal- karad Dist- Satara	12th	open	1063	25	25	1200	--	200
11	Chavan Akshada Nivas A/p-Jinti Tal- karad Dist- Satara	12th	open	1064	25	25	1200	--	200
12	Thorat Ankita Anil A/p-Kale Tal- karad Dist- Satara	12th	open	1065	25	25	1200	--	200
13	Thorat Komal Balish A/p-Ond Tal-karad Dist- Satara	12th	open	1066	25	25	1200	--	200
14	Mrs.Shinde Rupali Yogesh A/p-Undale Tal-karad Dist- Satara	M.com B.ED	SC	1067	25	25	1200	--	200
15	Kapre Vijay Babu A/p-Ond Tal- karad Dist- Satara	12th	open	1068	25	25	1200	--	200
16	Patil Ajay Baburao A/p-Kale Tal- karad Dist- Satara	12th	open	1069	25	25	1200	--	200
17	Jadhav Sanket Sanjay A/P-Yenpe Tal-karad Dist- Satara	12th	open	1070	25	25	1200	--	200


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18	Malgaunde Sagar Sanjay A/p-Tulsan Tal-karad Dist- Satara	12th	Ni	1071	25	25	1200		
19	Shewale Sanket Bhimravo A/P- shewalewadi Tal-karad Dist- Satara	12th	open	1072	25	25	1200		200
20	Mohite Harshada Ananda A/p-Talgaon Tal-karad Dist- Satara	12th	open	1074	25	25	1200		200
21	Chavare Anjali Ananda A/P- Salshirambe Tal-karad Dist- Satara	12th	open	1075	25	25	1200		200
22	Thorat Nilesh Sukhdev A/p-Ond Tal- karad Dist- Satara	12 th	Open	1076	25	25	1200	--	200
23	Patil Vaibhav Laxman A/p-Sonavade Tal-Shirala Dist-Sangali	12th	open	1077	25	25	1200		200
24	Shelte Komal Tanaji A/p-Bharewadi Tal-karad Dist- Satara	12th	open	1078	25	25	1200		200
25	Kalugade Sujata Suresh A/p-Bharewadi Tal-karad Dist- Satara	12 th	Open	1079	25	25	1200		200
26	Patil Swapnali Mansing A/p- Jinti Tal-karad Dist-Satara	M.com	open	1080	25	25	1200	--	200


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27	Gurav Snehal Arjun A/p-Manav Tal-Karad Dist-Satara	12th	OBC	1081	25	25	1200			
28	Chorage Pranita Tanaji A/P-Shelkewadi Tal-Karad Dist-Satara	12th	open	1012	25	25	1200	--	200	
29	Kadam Shital Suresh A/p-Manav Tal-Karad Dist-Satara	12th	NT	1083	25	25	1200	--	200	
30	Jadhav Rishikesh Vijay A/P-Ond, Tal-Karad, Dist-Satara	M.Com.	Open	1355	25	25	1200	--	200	
31	Dr.Kshirsagar Sunil Bhausahab A/P-Yavali, Tal-Mohol, Dist-Solapur	M.A.,Ph.D.	OBC	1356	25	25	1200	--	200	

Student data																										
S.C.			S.T.			VJNT			NT B			NT C			NT D			OBC			Open			Total		
M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
-	1	1	-	-	-	-	-	-	1	1	2	1	-	1	-	1	1	1	1	2	11	13	24	14	17	31

Signature

Shinde

Project officer

(Prof. Shinde R.Y.)

Signature

Shinde

I/C Principal

Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

I/C Principal


Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur
Department of Lifelong Learning & Extension
Arts and Commerce College, Undale
"Tally Course"

Time-Table
2018-2019

Sr.No.	Day	Time	Paper	Prof.Name
1.	Monday	11.30 to 1.30	Practical	Thorat S.S B.Com., Tally Course
2.	Tuesday	11.30 to 1.30	Theory	Thorat S.S B.Com., Tally Course
3.	Wednesday	11.30 to 1.30	Practical	Thorat S.S B.Com., Tally Course


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Project Officer
Prof. Shinde R.Y.




I/C Principal
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Undale, Tal. Karad, Dist. Satara

24-08-2018



Tally Course "उद्घाटन समारंभ"



प्रास्ताविक कुरताना प्रा. शिंदे भार. वाय.

[Tally Course Inauguration]

Byshinde

प्र. प्राचार्य

कला व वाणिज्य महाविद्यालय
उंडाले, ता. कराड, जि. सातारा



16. Tally

५० गुण,

णे.८ पैकी ५ गुण ५

णे.८ पैकी ५ गुण ५

व लिहीणे गुण १

पैकी २ गुण ४

गुण ५

गुण ५

५ गुण ५

१५ गुण ५

गुण ५

करणे गुण ५

गुण ५

तर णे. गुण १०

तर करणे. गुण १०

गुण १०

गुण १०

गुण ५

गुण ५

पोडी कागदपत्रे खंड- १

1. Name of the Course :- Tally

2. Aims And Objectives :-

1. To Study the Concept of Tally and GST

2. To Create IT Literacy about Financial Accounting

3. To get Knowledge of Handling Computerized Accounting Package.

4. To Find out Job Opportunitites in Accounting Sector.

2. Duration :- 6 Months (144 lectures each of 60 minutes) 3 days in a week.

3. Qualification :- H.S.C.

4. Intake Capacity :- Minimum 10 - Maximum 40

5. Course Fees :- Admission - 25/-

Alumni - 25/-

Tution Fee - 1200/-

Examination Fee - 200/-

6. Subject - I Paper I Theory 100 Marks

Unit - I 1. Introduction to Accounting-

25 Marks

Types of Accounts, Golden Rules of Accounting Principles, Double Entry System of Book Keeping, Mode of Accounting.

2. Fundamentals of Tally 9.0

Introduction of Tally Accounting Package, Installation of Tally, Advantages and Features of Tally, Creation/Setting up of Company, Groups, Cost Categories & Cost Centers.

Unit - II 3. Vouchers in Tally

25 Marks

Vouchers, Journals, Changing Date & Period, Inventory Information, Stock Groups & Categories Inventory Vouchers, Purchase sales ordser & Invoice Cheque Printing.

4. Reports -

Preparation of Trial Balance, Balance Sheet, Stock Summary, Ratio Analysis, Accounts Books, Statement of Accounts, Inventory Books, Cash Flow, Fund Flow, Bank Reconciliation Statement, Day Book

Ryphinde

[Signature]

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9.0 25 Marks

ate of Exchange,
ontrol in Tally,
ice, Tally ODFC,

Intrest Calculation

25 Marks

T, GST, SGST, CGST,
inting Process in

Masters, Processing

50 Marks

10 Marks for Oral

arks)

2,3]

Subject -III Paper III Project Work 40 Marks + 10 Marks for Oral
Mini Project - (Maximum 5 Students in one group)

1. Introduction of organization
2. Importance of the study
3. Objectives of the study
4. Accounting practices in organization
5. Conclusion
6. References

Total Examination 200 Marks

8. Recommended Books :

1. Tally 9 : Dr, Namrata Agrwal, Drem Tech Press
2. Using Tally : ERP, Ramesh Bangia, Khanna Book Pub. Co. (P) Ltd.
3. Mastering Tally ERP 9 : Basic Accounts, Invoice, Inventory : Asok Nadhani
4. Learning Tally ERP 9 in 30 days (A Handbook to teach you everything about Tally. ERP9) : Soumya Ranjan Behera
5. Computerised Accounting Using Tally, ERP9 , Tally : Education Private Limited
6. Goods and Service Tax in India : B. Vishwanathan
7. GST FOR Bigners : Jayram Hiregane

Web Referncess :

1. <http://www.caclubindia.com> for GST in Tally
2. <http://www.tallyerp9help.com>, Tally Tutor
3. www.youtube.com, Search Online Learning Tally Video Tutorial
4. <http://accountsarabia.com/tally-tutorial-pdf-free-download>, download free Tally PDF

Ryshinde


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara.



9.0 25 Marks

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ntrol in Tally,
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25 Marks

T, GST, SGST, CGST,
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Masters, Processing

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6. Goods and Service Tax in India : B. Vishwanathan
7. GST FOR Bigners : Jayram Hiregane

Web Referncess :

1. <http://www.caclubindia.com> for GST in Tally
2. <http://www.tallyerp9help.com>, Tally Tutor
3. www.youtube.com, Search Online Learning Tally Video Tutorial
4. <http://accountsarabia.com/tally-tutorial-pdf-free-download>, download free Tally PDF



Pyshinde

[Signature]

H/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Thorat Nilesh
prakash

has attended the certificate course in Tally

under the Continuing Education Programme from Sep 2018 Feb 2019

and completed the course satisfactorily in B grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

28-AUG 2019

Ryphinde

S. S. S. S.
I/C. Director

S. S. S. S.
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Chormare omkar
Ganpati

has attended the certificate course in Tally

under the Continuing Education Programme from Sep 2018 Feb 2019

and completed the course satisfactorily in B grade. The course was conducted in

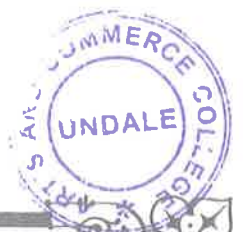
Collaboration with Arts & Commerce College, Undale

28-AUG 2019

[Signature]
I/C. Director

Ryshinde

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

❧ Certificate ❧

This is to certify that Shri / Smt. Patil Ajay Baburao.

has attended the certificate course in Tally

under the Continuing Education Programme from Sep 2018 Feb 2019

and completed the course satisfactorily in B grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale


I/C. Director

28-AUG 2019

Ajshinde


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Gramin Vikas Shikshan Sanstha Undale

Arts and Commerce College, Undale

Tal – Karad Dist – Satara

2018-2019

NOTICE

Date – 24/8/2018

All students are informed that our college has started Certificate Course in Introduction to Income Tax. This course is fee is 1000/- and Duration of this course is 6 Month so interested students are give their name to Asst. Prof. Patil S.M. till date 10/9/2018.


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

स्थापना: जून २००८



ग्रामीण विकास शिक्षण संस्था, उंडाळेचे

कला व वाणिज्य महाविद्यालय

उंडाळे, ता. कराड, जि. सातारा पिन- ४१५ १११ : फोन : (०२१६४) २५६६०९



जा. क्र. ६६२०१८-१९

दि. १२/०९/२०१८

प्रति,

मा. प्र. संचालक,

आजीवन अध्ययन व विस्तार विभाग,

शिवाजी विद्यापीठ, कोल्हापूर.

विषय : — Introduction to Income Tax हा निरंतर शिक्षण अभ्यासक्रम (सहा महिने कालावधी) सुरु झालेबाबत.....

संदर्भ : — एसयु/एलएलई/३६०२ दि.३०/०७/२०१८ चे पत्र

महोदया,

उपरोक्त संदर्भीय पत्रान्वये आमच्या महाविद्यालयास आपल्या विभागामार्फत Introduction to Income Tax हा निरंतर शिक्षण अभ्यासक्रम (सहा महिने कालावधी) ऑगस्ट/सप्टेंबर २०१८ पासून सुरु करण्यास मान्यता मिळाली आहे. या अभ्यासक्रमाकरीता एकूण ११ विद्यार्थ्यांनी प्रवेश घेतला असून त्याची फी खालीलप्रमाणे जमा करित आहे.


अ.क्र.	तपशील	विद्यार्थी संख्या	रक्कम (रु.)
१	शैक्षणिक शुल्क (२० टक्के प्रमाणे प्रत्येकी रु.२००)	११	२२००
२	प्रवेश फी रु. २५/-	११	२७५
३	माजी विद्यार्थी संघटना फी रु.२५ प्रमाणे	११	२७५
४	साहित्य शुल्क	००	००
	एकूण रक्कम	११	२७५०

वरीलप्रमाणे एकूण रक्कम रु. २७५०/- (अक्षरी रु. दोन हजार सातशे पन्नास फक्त) रोख जमा करित आहे. सोबत विद्यार्थ्यांची वर्गनिहाय माहिती वेळापत्रक तज्ञ व्यक्तींच्या नांवासह सोबत जोडली आहे.

कळावे


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

O/C Received


प्राचार्य
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Cash / Recelving Section

Pl. accept Rs. 2750/- 12/09/2018

B.H. A. २०१८-१९
under Continuing Education.

Introduction to Income Tax

उद्घाटन समारंभ

Inauguration



प्रमुख उपाध्यक्ष - शेख जे. सुभा. चांफे स्वागत
करना। मा. प्रा. अश्वान मोने सर.

S. M. Putti

(Asst. prof. putti.s.m)

प्र. प्राचार्य

कला व वाणिज्य महाविद्यालय
उंडाळे, ता. कराड, जि. सातारा



SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION
STUDENT DATA

Name of the Course : - Introduction to Income Tax

Period From : - Aug. 2018 to Feb. 2019

Name of the College :- Arts & Commerce College, Undale

Exam:-

Sr. No.	Name & Address	Qualification	Caste Religion	Application Form No.	Admission Fee	Student Allum. Fee	Tution Fee	Material Fee	Exam Fee	Remarks
1	Shewale Ashwini Uttam A/P-yevti, Tal-Karad, Dist-Satara	12 th	OPEN	1007	25	25	750	--	200	
2	Ghadge Sneha Dadaso A/P-Jinti, Tal-Karad, Dist-Satara	12 th	OPEN	1011	25	25	750	---	200	
3	Shewale Sonam suresh A/P-Yevti Tal-Karad, Dist-Satara	12 th	OBC	1009	25	25	750	---	200	
4	More Pooja Chandrakant At- Hanamatwadi Post- Yevti, Tal-Karad, Dist-Satara	12 th	OPEN	1008	25	25	750	---	200	

S.M. Patil
[Asst. Prof. Patil, S.M.]


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



5	Salunkhe Aasmita Sanjay At-Patilwadi post-Mhasoli Tal-Karad, Dist-Satara	12 th	OBC	1005	25	25	750	--	200	
6	Tambe Bhagyashri Bhaskar A/P-Ond Tal-Karad, Dist-Satara	12 th	SBC	1010	25	25	750	--	200	
7	Shinde Anuja Sambhami A/P- nandgaon, Tal-Karad, Dist-Satara	12 th	OPEN	1006	25	25	750	--	200	
8	Chorge Prinati Tanaji A/P- Shelkewadi, Tal-Karad, Dist-Satara	12 th	OPEN	1082	25	25	750	--	200	
9	Kadam Kiran Dinkar A/P-Tulsan, Tal-Karad, Dist-Satara	12 th	OPEN	1004	25	25	750	--	200	
10	Chavare Komal Dadaso A/P- Salshirmbe Tal-Karad, Dist-Satara	12 th	OPEN	1003	25	25	750	--	200	
11	Shinde Amriuta Yashwant A/P- Nandgaon, Tal-Karad,	12 th	OPEN	1053	25	25	750	--	200	

S.M. Patil
[Asst. Prof. Patil, S.M.]


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Dist-Satara									
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Student data																										
S.C.			S.T.			VJNT			NT B			NT C			SBC			OBC			Open			Total		
M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	2	2	-	8	8	-	11	11	-

Signature

Project officer

(Patil S.M.)

Signature

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Principal

I/C Principal

Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Gramin Vikas Shikshan Sanstha's

Arts and Commerce College, Undale

'Nirantar Shikshandwara Sanchalit Aajivan

Adhyayan Nirantar Shikshan'

"Introduction to Income Tax Course"

Time-Table 2018-2019

Sr.No.	Day	time	Prof. Name
1	Wednesday	12 To 1 PM.	Patil S.M. M.Com.
2	Thursday	12 To 1 PM.	Patil S.M. M.Com.
3	Friday	12 To 1 PM.	Patil S.M. M.Com.
4	Saturday	12 To 1 PM.	Patil S.M. M.Com.


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Co-ordinator
Prof. Patil S.M.

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



6. Introduction to Income Tax

1. Name of the Course :- Introduction to Income Tax

2. Aims And Objectives :-

- a) Acquaintance with the basic Principles of Income Tax.
- b) To enable the student to calculate taxable income and tax liability.

2. Duration :- 6 Months (100 lectures each of 60 minutes) 3 days in a week.

3. Qualification :- H.S.C.

4. Intake Capacity :- Minimum 40 – Maximum 50

5. Course Fees :- Admission - 25/-

Alumni - 25/-

Tuition Fee - 750/-

Examination Fee - 200/-

Subjects - 1. Definition of basic concepts of Income Tax.

2. Income exempt from tax.

3. Heads of Income.

4. Permissible deductions from Income & Tax liability.

8. Examination System* Paper – I (Subjects – 1,2,3,4) - 80 Marks Theory

Paper- II (Subject -5) - 20 Marks Practical

100 Total marks

* For passing minimum marks required are 35% in Theory & Practical Separately.

Subjects – 1. Definition of basic Concepts of Income Tax-

Previous year

Assessment year

Person

Income

Assessee

2. Income exempt from tax –

Agricultural Income

Receipts by a member from Hindu Undivided family

S.M. Patil

Asst. Prof. Patil-S.M.

I/C Principal

Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Kadam Kiran Dinkar

has attended the certificate course in Introduction
to Income Tax

under the Continuing Education Programme from Sep 2018 to Feb 2019

and completed the course satisfactorily in B⁺ grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

S. B. Wadgaonkar
I/C. Director

28-AUG 2019

S. M. Patil
[Asst. Prof. Patil S. M.]

S. M. Patil
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Tambe Bhagyshri
Bhaskar

has attended the certificate course in Introduction to
Income Tax

under the Continuing Education Programme from Sep 2018 to Feb 2019

and completed the course satisfactorily in B grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

S. S. S. S.
I/C. Director

28.AUG 2019

S. M. Patil
[Asst. Prof. Patil S. M.]

S. S. S. S.
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Chavare Komal

Dadaso

has attended the certificate course in Introduction to

Income tax

under the Continuing Education Programme from Sep 2018 Feb 2019

and completed the course satisfactorily in B grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

S. M. Potli
I/C. Director

28-AUG 2019

S. M. Potli
[Asst. prof. Potli S. M.]

S. M. Potli
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Gramin Vikas Shikshan Sanstha Undale

Arts and Commerce College, Undale

Tal – Karad Dist – Satara

2018-2019

NOTICE

Date – 24/8/2018

All students are informed that our college has started Certificate Course in Balwadi Teacher Training Course. This course is fee is 1000/- and Duration of this course is 6 Month so interested students are give their name to Asst. Prof. Bhalhare B.S. till date 10/9/2018.


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



ग्रामीण विकास शिक्षण संस्था, उंडाळेचे

कला व वाणिज्य महाविद्यालय

चंडाळे, ता.कराड, जि.सातारा पिन- ४१५ १११ ■ फोन : (०२१६४) २५६६०९



जा. क्र. / समक्ष 2018/9

pg. 15/9118

प्रति,
मा. प्र. संचालक,
आजीवन अध्ययन व विस्तार विभाग,
शिवाजी विद्यापीठ, कोल्हापूर.

विषय : - बालवाडी शिक्षक शिक्षण अभ्यासक्रम (सहा
महिने कालावधी) सुरु झालेबाबत.....

संदर्भ : - एसयु/एलएलई/३५७२ दि.२६/०७/२०१८ चे पत्र

महोदया,

उपरोक्त संदर्भीय पत्रान्वये आमच्या महाविद्यालयास आपल्या विभागामार्फत बालवाडी शिक्षक शिक्षण हा निरंतर शिक्षण अभ्यासक्रम (सहा महिने कालावधी) ऑगस्ट/सप्टेंबर २०१८ पासून सुरु करण्यास मान्यता मिळाली आहे. या अभ्यासक्रमाकरीता एकूण ११ विद्यार्थ्यांनी प्रवेश घेतला असून त्याची फी खालीलप्रमाणे जमा करित आहे.

अ.क्र.	तपशील	विद्यार्थी संख्या	रक्कम (रु.)
१	शैक्षणिक शुल्क (२० टक्के प्रमाणे प्रत्येकी रु.२००)	११	२२००
२	प्रवेश फी रु. २५/-	११	२७५
३	माजी विद्यार्थी संघटना फी रु.२५ प्रमाणे	११	२७५
४	साहित्य शुल्क	००	००
	एकूण रक्कम	११	२७५०

वरीलप्रमाणे एकूण रक्कम रु. २७५०/- (अक्षरी रु. दोन हजार सातशे पन्नास फक्त रोख जमा करीत आहोत. सोबत विद्यार्थ्यांची वर्गनिहाय माहिती वेळापत्रक तज्ञ व्यक्तींच्या नांवासह सोबत जोडली आहे.

कळावे,

Cash / Receivables Section

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B.H.A. — — — — — and Courses
under Continuing Education.

Bsthalakare
Bhalakare B.S.

आपला विश्वासू,
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara प्र. प्राचा

कला व व्याणिज्य महाविद्यालय
रुंढाळे, त्त. कराड, जि. सातारा

बालवाडी शिक्षक - शिक्षण अभ्यासक्रम Balwadi Teacher Training Course Inauguration



उद्घाटन प्रसंगी प्रास्ताविक करताना प्रा. भाळदारे बी.एस.



'बालवाडी शिक्षक - शिक्षण अभ्यासक्रम' उद्घाटन प्रसंगी प्रमुख पाहुणे विद्यार्थ्यांना मार्गदर्शन करताना प्रा. चोपडे पी.एस.

Bhaldare
Bhaldare B.S.

प्रा. प्राचार्य
कला व वाणिज्य महाविद्यालय
उंडाले, ता. कराड, जि. सातारा



SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION
STUDENT DATA

Name of the Course : - BALWADI TEACHER TEACHING COURSE.

Period From : - Aug. 2018 to Feb. 2019

Name of the College :- Arts & Commerce College, Undale

Exam:-

Sr. No.	Name & Address	Qualification	Caste Religion	Application Form No.	Admission Fee	Student Allum. Fee	Tuition Fee	Material Fee	Exam Fee
1	Shete Arti Ashok A/p- Yelgaon Tal- karad Dist- Satara	10th	open	1034	25	25	750	--	200
2	Shinde Amruta Yashvant A/P-Nandgaon Tal-karad Dist- Satara	12th	open	1036	25	25	750	--	200
3	Naikwadi Suhana Vjair A/p-Undale Tal-Karad Dist- Satara	10th	NT	1039	25	25	750	--	200
4	Pawar Snehal Suresh A/p-Undale Tal-Karad Dist- Satara	10th	NT	1037	25	25	750	--	200
5	Mandale Kavita Balasaheb A/P-Undale Tal-karad Dist- Satara	10th	VJNT	1035	25	25	750	--	200
6	Chorage Pranita Tanaji A/P-Mhasoli Tal-karad Dist- Satara	10th	open	1038	25	25	750	--	200
7	Mane Pranali Netaji A/P-Ond Tal-karad Dist- Satara	10th	NT	1033	25	25	750	--	200

B. S. Phaldare
Phaldare B. S.

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



8	Patil Priyanka Sambhaji A/p-Jinti Tal- karad Dist- Satara	10th	Open	1041	25	25	750		200
9	Adake Srusti Ajay A/p- Undale Tal- karad Dist- Satara	10 th	NT	1040	25	25	750	--	200
10	Mohite Swapnali Balkrishna A/p-Gotewadi Tal-karad Dist- Satara	10th	open	1042	25	25	750	--	200
11	Chavare komal Dadaso A/P- Salshirambe, Tal.karad,Dist- Satara.	10th	open	1354	25	25	750	--	200

Student data																									
S.C.			S.T.			VJNT			NT B			NT C			NT D			OBC			Open			Total	
M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F
-	-	-	-	-	-	-	2	2	-	3	3	-	-	-	-	-	-	-	-	-	-	6	6	-	11

Signature

Project officer

Bhaldane

Bhaldane B.S.

Signatur

Principal

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

प्र. प्राचार्य
कला व वाणिज्य महा
उंडाळे, ता. कराड, जि.



शिवाजी विद्यापीठ कोल्हापूर

निरंतर शिक्षणद्वारा संचलित आजीवन अध्ययन व विस्तार विभाग

ग्रामीण विकास शिक्षण संस्थेचे

कला व वाणिज्य महाविद्यालय , उंडाळे

बालवाडी शिक्षक शिक्षण अभ्यासक्रम सन २०१८-१९

वेळापत्रक

अ.नं.	वार	वेळ	शिक्षकांची नावे	पेपरचे नाव
१	सोमवार	११.१५ ते १२.१५	प्रा. भालदारे बी.एस.	बालशिक्षणाचे सिद्धांत व शालेय व्यवस्थापन
		१२.१५ ते ०१.१५	प्रा. घुघरे एस.एस.	बाल आरोग्य व बाल आहार
		१.१५ ते २.१५	प्रा. चव्हाण जे.एच.	बाल कल्याण व समाज शिक्षण
		३.३० ते ४.३०	प्रा. कांबळे एन.टी.	बाल मानसशास्त्र
		४.३० ते ०४.३०	प्रा. चव्हाण जे.एच.	बाल कल्याण व समाज शिक्षण
२	मंगळवार	११.१५ ते १२.१५	प्रा. भालदारे बी.एस.	बालशिक्षणाचे सिद्धांत व शालेय व्यवस्थापन
		१२.१५ ते ०१.१५	प्रा. भालदारे बी.एस.	बालशिक्षणाचे सिद्धांत व शालेय व्यवस्थापन
		०१.१५ ते ०२.१५	प्रा. भोसले व्ही.आर.	बाल शिक्षणाची कार्य पद्धती
		०२.३० ते ०३.३०	प्रा. कांबळे एन.टी.	बाल मानसशास्त्र
		०३.३० ते ०४.३०	प्रा. घुघरे एस.एस.	बाल आरोग्य व बाल आहार

B. Bhaladare

Bhaladare B. S.


[Signature]

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara




३	बुधवार	११.१५ ते १२.१५	प्रा. चव्हाण जे. एच.	बाल कल्याण व समाज शिक्षण
		१२.१५ ते ०३.३०	प्रा. कांबळे एन. टी.	बाल मानसशास्त्र
		०१.१५ ते ०२.१५	प्रा. भोसले व्ही. आर.	बाल शिक्षणाची कार्य पद्धती
		०२.१५ ते ०३.३०	प्रा. भोसले व्ही. आर.	बाल शिक्षणाची कार्य पद्धती
		०३.३० ते ०४.३०	प्रा. घुघरे एस. एस.	बाल आरोग्य व बाल आहार
		०४.३० ते ०५.३०		


Project officer


Bhaladare B. S.


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara


प्र. प्राचार्य
कला व वाणिज्य महाविद्यालय
उंडाळे, ता. कराड, जि. सातारा

१. बालवाडी शिक्षक शिक्षण अभ्यासक्रम



- उद्देश- १. बालशिक्षणाचे उद्देश, व्याप्ती, ध्येय आणि महत्व पटवून देणे.
२. बालशिक्षणाच्या कार्यपद्धतीची माहिती समजावून देणे.
३. शालेय व्यवस्थापनाची माहिती समजावून देणे.
४. बालकांच्या सृजनशिलतेला वाव देण्यासाठी विविध प्रकल्पांची माहिती करून देणे.
५. बालशिक्षणामध्ये समाजाचा सहभाग मिळवणे यासाठी माहिती करून देणे.
६. बालकांच्या व्यक्तिमत्त्वाची जडण घडण करणे.
७. ० ते ६ या गटातील बालकांच्या सर्वांगीण विकासाच्या टप्प्याची माहिती करून देणे.

कालावधी-

६ महिने

प्रवेश पात्रता-

एस्.एस्.सी. उत्तीर्ण

प्रवेश संख्या-

किमान २० व कमाल ६०

अभ्यासक्रम शुल्क-

१. प्रवेश शुल्क :- २५/-

२. माझी विद्यार्थी संघटना शुल्क :- २५/-

३. शैक्षणिक शुल्क :- ७५०/-

४. परीक्षा शुल्क :- २००/-

विषयानुसार अभ्यासक्रम -

१. बालशिक्षणाचे सिध्दांत व शालेय व्यवस्थापन.
२. बाल मानसशास्त्र
३. बालआरोग्य आणि बाल आहार
४. बालशिक्षणाची कार्य पद्धती
५. बालकल्याण व समाजशिक्षण

Bhaldare
Bhaldare B.S.

Bhaldare
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

१०० गुण

२५ गुण

सोडल्याचा दाखला, प्रगतीच्या नोंदी, आवक- जावक बारनिशी, पावती पुस्तक, विषयवार हिशेबाच्या वह्या, शाळेची वार्षिक आकडेवारी, सांख्यिकीय माहिती, मान्यता, आणि आर्थिक व्यवस्था, विविध प्रकारच्या वेगळ्या फाईल्स, जन्मदाखला नमुना इ.



क. परस्पर संबंध - १. संस्थापक - मुख्याध्यापक

२. मुख्याध्यापक - शिक्षक

३. शिक्षक - विद्यार्थी

४. शिक्षक - विद्यार्थी - पालक

५. समाज सहकार्य

पेपर क्र. २ - बाल मानसशास्त्र

१०० गुण

१. बाल मानसशास्त्र स्वरूप- अर्थ, व्याख्या, स्वरूप, महत्व, गरजा, उद्देश,

२५ गुण

अभ्यासपद्धती, बालवाडी शिक्षणामध्ये बाल मानसशास्त्राचे महत्व.

२. बालकांचा विकास-

२५ गुण

बालकांचा विकास म्हणजे काय? वाढ व विकास यातील फरक

बालकांच्या विकासाच्या अवस्था - महत्व

बालकांच्या विकास अवस्थेवर परीणाम करणारे घटक

३. बालकांच्या विकासाची अंगे-

२५ गुण

मानसिक विकास बौद्धिक विकास

शारीरिक विकास

भावनात्मक विकास

समाजिक विकास

४. बालवाडी शिक्षक व बालमानसशास्त्र

२५ गुण

बालकांचे वर्तन समस्या व निराकरण

बालकांच्या विविध प्रवृत्ती व बालकांच्या गरजा

बालकांतील ताण तणावाचे व्यवस्थापन

बालावलोकन.

२५ गुण

४. मॉर्टिसरी.

मॉर्टिसरी मोडक,

२५ गुण

२५ गुण

, वर्ग

भ्रमणे

दैनंदिन

हिल्याचे

वक, शाळा,

Bhaldare B.S.
Bhaldare B.S.

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



: १०० गुण
२५ गुण

२. भाषा शिक्षण -

भाषा शिक्षणाचे महत्व
भाषेत देहबोलीचे महत्व

२५ गुण

३. शारिरीक शिक्षण

शारिरीक शिक्षणातून बालविकास
शारिरीक शिक्षणाचे प्रकार

२५ गुण

२५ गुण

गंजण्या, मेंदू ज्वर,
प्रथमोपचार

४. जीवन व्यवहार

जीवन व्यवहाराचे प्रकार
जीवनव्यवहाराचे महत्व

२५ गुण

२५ गुण

पेपर क्र. ५ - बालकल्याण व समाजशिक्षण

१०० गुण

१. बालकल्याण -

२५ गुण

बालकल्याण स्वरूप व संकल्पना

बालकल्याणाबाबत शासनाचे धोरण

आंतरराष्ट्रीय व राष्ट्रीय बालकांसाठी कल्याण सेवा केंद्र

२५ गुण

संस्कार, छंदकेंद्र, पाळणाघर, बालवाडी, अंगणवाडी, आरोग्य केंद्र, बालमंडळ, बालभवन

२. अपंगत्व -

२५ गुण

अपंगत्व - प्रकार व सेवा

शारिरीक, सामाजिक, मानसिक अपंगत्वासाठी शासनाच्या योजना

१०० गुण

२५ गुण

३. समाज शिक्षण -

२५ गुण

समाज शिक्षणाचे महत्व

लोकसंख्या शिक्षण, कुटुंबजीवन शिक्षण, कुटुंब नियोजन, परिसर ओळख, परिसर स्वच्छता,
पर्यावरण शिक्षण, स्थानिक जनतेचा सहभाग

आरोग्यदायी जीवन - लैंगिक शिक्षण, आधुनिक तंत्रज्ञान, स्त्री- पुरुष समानता

Bhaldare
Bhaldare B.S.

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

२५ गुण

विषय

तासिका

१. बालशिक्षणाचे सिध्दांत व शालेय व्यवस्थापन
२. बालमानसशास्त्र
३. बाल आरोग्य आणि आहार
४. बालशिक्षणाची कार्यपद्धती
५. बालकल्याण व समाज शिक्षण

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१५

५०० गुण

प्रात्यक्षिक परीक्षा

(एकूण गुण - २००)

२०० गुण

गुण)

१० गुण

०५ गुण

०५ गुण

१० गुण

१० गुण

१० गुण

१० गुण

२० गुण

२० गुण

प्रात्यक्षिक काम	प्रात्यक्षिक एकूण गुण	प्रात्यक्षिक कामासाठी गुण	अंतिम परीक्षेसाठी गुण	तासिका
१. हस्तव्यवसाय	२५	१५	१०	०३
२. शारिरिक शिक्षण	२५	१५	१०	०३
३. संगीत	२५	१५	१०	०३
४. उपक्रम आणि सांस्कृतिक कार्यक्रम	१५	०९	०६	०३
५. साधनस्वाध्याय	२५	१५	१०	०३
६. साधननिर्मिती	१०	०६	०४	०३
७. बालावलोकन	२५	१५	१०	०३
८. पाठ	१०	०६	०४	०२
९. वर्गसंचलन	१०	०६	०४	०२
१०. शिक्षक पाठ (अवलोकन)	१०	०६	०४	०२
११. विद्यार्थी पाठ (अवलोकन)	१०	०६	०४	०२
१२. समाजसेवा	१०	०६	०४	०१
एकूण गुण	२००	१२०	८०	३०

संदर्भ पुस्तके :-

- १) डॉ. भालबा विभूते - बाल शिक्षण विचार आणि आचार
- २) सौ. विद्या मुले, सौ. शैलजा खांबेते - बालकल्याणाचा वसा
- ३) अनुताई वाघ - बालवाडी कशी चालवावी ?
- ४) शांता ब्रम्हे, शांता आठवले - (१) बाल शिक्षण मंत्र आणि तंत्र,
(२) बाल मनाचा मागोवा

Bhaldare
Bhaldare B.S.

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Smt. P. P. Pawar Sneh
Sunish

has attended the certificate course in Balawadi Teacher
Training Course

under the Continuing Education Programme from Sep 2018 to Feb 2019

and completed the course satisfactorily in B grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

28.AUG 2019

[Signature]
I/C. Director

[Signature]
Bhaladare B. S.

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Chavare Komal
Dadaso

has attended the certificate course in Balawadi Teacher
Training Course

under the Continuing Education Programme from Sep 2018 to Feb 2019

and completed the course satisfactorily in B grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

28.AUG 2019

B. S. Bhaladare
I/C. Director

B. S. Bhaladare
Bhaladare B. S.

B. S. Bhaladare
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Naikwadi Suhana
Vajir

has attended the certificate course in Balawadi Teacher
Training Course

under the Continuing Education Programme from Sep 2018 to Feb 2019

and completed the course satisfactorily in B grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

28-AUG 2019

[Signature]
I/C. Director

[Signature]
Bhalade B.S.

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Mame pranali

Tamaji

has attended the certificate course in Balawadi Teacher

Training Course

under the Continuing Education Programme from Sep 2018 to Feb 2019

and completed the course satisfactorily in B grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

28-AUG 2019

P. S. Wadga
I/C. Director

B. Bhaladare
Bhaladare B. S.

B. Bhaladare
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Gramin Vikas Shikshan Sanstha Undale

Arts and Commerce College, Undale

Tal – Karad Dist – Satara

2018-2019

NOTICE

Date – 24/8/2018

All students are informed that our college has started Certificate Course in Rural Journalism and Mass Communication. This course is fee is 1000/- and Duration of this course is 6 Month so interested students are give their name to Asst. Prof. Kshirsagar S.B. till date 10/9/2018.


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



कला व वाणिज्य महाविद्यालय

उंडाळे, ता.कराड, जि.सातारा पिन- ४१५ १११ ■ फोन : (०२१६४) २५६६०९



दि १२/८/२०१७

जा. क्र - ६८/२०१८-१९

प्रति,

मा. प्र. संचालक,

आजीवन अध्ययन व विस्तार विभाग,

शिवाजी विद्यापीठ, कोल्हापूर.

विषय : — ग्रामीणपत्रकारीता व जनसंवाद हा निरंतर शिक्षण अभ्यासक्रम (सहा महिने कालावधी) सुरु झालेबाबत.....

संदर्भ : — एसयु/एलएलई/३५७२ दि.२६/०७/२०१८ चे पत्र

महोदया,

उपरोक्त संदर्भीय पत्रान्वये आमच्या महाविद्यालयास आपल्या विभागामार्फत ग्रामीणपत्रकारीता व जनसंवाद हा निरंतर शिक्षण अभ्यासक्रम (सहा महिने कालावधी) ऑगस्ट/सप्टेंबर २०१८ पासून सुरु करण्यास मान्यता मिळाली आहे. या अभ्यासक्रमाकरीता एकूण १३ विद्यार्थ्यांनी प्रवेश घेतला असून त्याची फी खालीलप्रमाणे जमा करित आहे.

अ.क्र.	तपशील	विद्यार्थी संख्या	रक्कम (रु.)
१	शैक्षणिक शुल्क (२० टक्के प्रमाणे प्रत्येकी रु.२००)	१३	२६००
२	प्रवेश फी रु. २५/-	१३	३२५
३	माजी विद्यार्थी संघटना फी रु.२५ प्रमाणे	१३	३२५
४	साहित्य शुल्क	००	००
	एकूण रक्कम	१३	३२५०

वरीलप्रमाणे एकूण रक्कम रु. ३२५०/- (अक्षरी रु. तीन हजार दोनशे पन्नास फक्त) रोख जमा करत आहे. सोबत विद्यार्थ्यांची वर्गनिहाय माहिती वेळापत्रक तज्ञ व्यक्तींच्या नांवासह सोबत जोडली आहे.

S.B. Kulkarni, कळावे,
(Dr. Kulkarni S.B.)

OIC

I/C Principal आपला विश्वासू,
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Cash / Receiving Section
Pl. account for the college
B.K. Kulkarni, Principal
Under Continuing Education.

R. Kulkarni

१२/८/२०१७

प्र. प्राचार्य
कला व वाणिज्य महाविद्यालय
उंडाळे, ता. कराड, जि. सातारा



SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION
STUDENT DATA

Name of the Course : - ग्रामीण पत्रकारीता आणि जनसंवाद

Period From : - Aug. 2018 to Feb. 2019

Name of the College :- Arts & Commerce College, Undale

Exam:-

Sr. No	Name & Address	Qualification	Caste Religion	Application Form No.	Admission Fee	Student Allum. Fee	Tution Fee	Material Fee	Exam Fee	Remarks
1	Shekh Sameer Jabbar A/P- Nandgaon, Tal-Karad, Dist-Satara	12 th	OPEN	1023	25	25	750	--	200	
2	Patil Rohan Ashok A/P- Nandgaon, Tal-Karad, Dist-Satara	12 th	OPEN	1024	25	25	750	--	200	
3	Gosavi Omkar Sunil A/P-Manav, Tal-Karad, Dist-Satara	12 th	OBC	1025	25	25	750	--	200	
4	Shewale Sumit Balkrushn A/P- Shewalewadi, Tal-Karad, Dist-Satara	12 th	OPEN	1026	25	25	750	--	200	
5	Mujavar Balam Chand A/P-Manav, Tal-Karad, Dist-Satara	12 th	OBC	1027	25	25	750	--	200	
6	Mane Supriya Dhanaji A/P- Ghogaon, Tal-Karad, Dist-Satara	12 th	OPEN	1028	25	25	750	--	200	

Dr. B. S. Sagar S.B.

प्र. प्राचार्य
कला व वाणिज्य महाविद्यालय
उंडाले, ता. कराड, जि. सातारा



7	Bhedate Sonali Vilas A/P- Ghogaon, Tal-Karad, Dist-Satara	12 th	OPEN	1029	25	25	750	--	200 *	
8	Jadhav Ankita Hindurao A/P-Sawade, Tal-Karad, Dist-Satara	12 th	OPEN	1030	25	25	750	--	200	
9	Jadhav Anita Vijay A/P-Talgaon, Tal-Karad, Dist-Satara	12 th	OPEN	1031	25	25	750	--	200	
10	Dhulap Gaurav Sambhaji A/P- Ghogaon, Tal-Karad, Dist-Satara	12 th	SC	1032	25	25	750	--	200	
11	Patil Rushikesh Maruti A/P-Undale, Tal-Karad, Dist-Satara	12 th	OPEN	1073	25	25	750	--	200	
12	Patil Pratap Laxman A/P-Undale, Tal-Karad, Dist-Satara	12 th	OPEN	1352	25	25	750	--	200	
13	Waghmare Mayur Dilip A/P- Hattegoan, Tal-Shirala, Dist-Sangli	12 th	SC	1353	25	25	750	--	200	

Dr. Kshirsagar
(Dr. Kshirsagar S.B.)

Pr. Prachar
प्र. प्राचार्य
कला व वाणिज्य महाविद्यालय
संडाळे, ता. कराड, जि. सातारा




शिवाजी विद्यापीठ, कोल्हापूर संचलित
आजीवन अध्ययन व विस्तार विभाग
निरंतर शिक्षण
कला व वाणिज्य महाविद्यालय, उंडाळे.
ग्रामीण पत्रकारिता आणि जनसंवाद


वेळा-पत्रक
सन 2018-2019

अ.नं.	वार	वेळ	पेपर	पेपर नाव	प्राध्यापक
1	सोमवार	12-00 ते 1-00	पेपर क.1	मुद्रीत पत्रकारिता	डॉ.भगवानराव माने एम.ए., पीएच.डी., सेट, बी.जे.
2	मंगळवार	12-00 ते 1-00	पेपर क.2	प्रसारण पत्रकारिता	श्री.वैभव पाटील वार्ताहार दै.पुढारी श्री.सुहास पाटील वार्ताहार दै.तरुण भारत
3	बुधवार	12-00 ते 1-00	पेपर क.3	ग्रामीण पत्रकारिता व जनसंवाद माध्यमे	प्रा.योगेश वाधगारे एम.ए., सेट, बी.जे.


प्रकल्प अधिकारी

प्रा.डॉ.सुनिल क्षीरसागर


प्र. प्राचार्य
कला व वाणिज्य महाविद्यालय
उंडाळे, ता. कराड, जि. सातारा


प्र. प्राचार्य
कला व वाणिज्य महाविद्यालय
उंडाळे, ता. कराड, जि. सातारा

३. ग्रामीण पत्रकारिता आणि जनसंवाद



१. उद्देश :

पत्रकारितेचे स्वरूप, व्याप्ती, महत्व याबाबतची माहिती देणे.

वृत्तपत्र व्यवसायाबाबतच्या तांत्रिक बाबीसंबंधीत प्रशिक्षणार्थींना अवगत करणे.

सर्व प्रकारच्या प्रसार माध्यमांची ओळख प्रशिक्षणार्थींना करून देणे.

२. कालावधी : - ६ महिने (घडयाळी १२० तास)

३. प्रवेश पात्रता : दहावी उत्तीर्ण अथवा तत्सम शैक्षणिक पात्रता.

४. प्रवेश संख्या : ६०

५. अभ्यासक्रम शुल्क :

१. प्रवेश शुल्क :- रु. २५/-

२. माजी विद्यार्थी संघटना :- रु. २५ /-

३. परीक्षा शुल्क :- रु. २००/-

४. शैक्षणिक शुल्क :- रु. ७५०/-

५. साहित्य शुल्क :- हे शुल्क प्रत्यक्ष साहित्य पुरवले जाईल त्यावेळी ठरविले जाण.

६. विषयानुसार अभ्यासक्रम -

लेखी परीक्षा + प्रात्याक्षिक = एकुण गुण

१. मुद्रित पत्रकारिता $८०+२०=१००$

२. प्रसारण पत्रकारिता $८०+२०=१००$

३. ग्रामीण पत्रकारिता आणि जनसंवाद $८०+२०=१००$

४. अभ्याससहल आणि लघुप्रबंध $८०+२०=१००$

Dr. K. S. K. Sagar
Dr. K. S. K. Sagar S.B

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

४. प्रात्यक्षिक

१) प्रत्येक अभ्यासक्रम केंद्रावरती त्यांचा टॅब्यूलॉईड/अर्धदैनिक अंक तयार करण्यात यावा. एक प्रत विभागास पाठवावी. संपादक मंडळाची नावे व प्रत्येक बातमीस बातमी लिहिणाऱ्याचे नाव देण्यात यावे.

२) वृत्तपत्र कार्यालयास भेट व वृत्तांत

३) जाहिरात संस्थेस अगर वृत्तपत्राच्या जाहिरात विभागास भेट देऊन त्याच्या सविस्तर वृत्तांत आणि एक जाहिरात नमुना तयार करणे. प्रत्येक विद्यार्थ्याचा जाहिरात विषय स्वतंत्र असावा.

पेपर - २ :- प्रसारण पत्रकारिता (Broadcast Media) रेडिओ (नभोवाणी,) दूरचित्रवाणी, चित्रपट

१. ओळख प्रसारण माध्यमाची

३० गुण

अ) भारतातील रेडियोचा प्रारंभ आणि खाजगी व शासकीय रेडिओ केंद्रांची रचना

ब) रेडिओ प्रकार आणि विस्तार

१. आकाशवाणी केंद्रे

२. खाजगी एफ.एम. केंद्रे

३. समूह रेडिओ कम्युनिटी रेडिओ

क) रेडिओसाठी श्राव्य माध्यमासाठी संहिता लेखन

१. संहिता लेखन तंत्र

२. लेखन प्रकारांची केवळ नावे

ड) आकाशवाणी विशेष श्रोतृवर्गासाठी प्रसारित होणाऱ्या कार्यक्रमाची विशेषता आणि ओळख

१. युवावाणी कार्यक्रम

२. शेतकऱ्यांसाठी कार्यक्रम

३) रेडिओ मुलाखत तंत्र

१. मुलाखत प्रकार

२. मुलाखतकाराने घ्यावयाची काळजी

Dr. K. H. Sagar & B.

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



१.ग्रामीण पत्रकारिता

अ) पत्रकारितेची व्याख्या :

प्रमुख व्याख्या व त्यांचे स्पष्टीकरण

ब)ग्रामीण पत्रकारिता : वेगळेपण आणि व्याख्या

क)पत्रकारितेत येणारे ग्रामीण विषय

किंवा

ग्रामीण पत्रकारितेचे विषय आणि स्वरूप

ड)शहरी आणि ग्रामीण पत्रकारितेतील साम्य आणि भेद

इ)कृषि, कृषिपुरक उपक्रम आणि माध्यमे

ई)ग्रामीण समाज/अर्थकारण/राजकारण/स्थानिक स्वराज्य/महिलांचे व्यक्तिमत्व आणि

व्यक्तिमत्व विकास यांचे सामान्य ज्ञान

उ)स्थानिक स्वराज्य विषयक पत्रकारितेचा विशेष अभ्यास

ऊ)सहकारी क्षेत्र/शैक्षणिक क्षेत्र/क्रीडा क्षेत्राशी संबंधित ग्रामीण पत्रकारिता

ए)नैसर्गिक आपत्ती/वीज तुटवडा/रस्त्यांची समस्या/आरोग्याची आबाळ/अपुरी सुरक्षा व्यवस्था या ग्रामीण समस्यांचा पत्रकारितेच्या अनुषंगाने अभ्यास. संबंधित बातमीदारीचे स्वरूप, महत्व, व्यवस्थापन

२) संवाद - जनसंवाद

२० गुण

अ)संवाद : व्याख्या आणि स्वरूप

ब) जनसंवाद : व्याख्या, स्वरूप, विविधता आणि व्याप्ती

क)विविध टप्प्यांवरील जनसंवाद :

पहिला टप्पा : कलेच्या माध्यमातून संवाद, व्यक्तीसंवाद, हातवारे-मूक अभिनयातून संवाद, भाषा संवादाची सुरवात

दुसरा टप्पा : पुराण आणि त्यानंतरची प्रमुख, प्रभावी लोकमाध्यमे त्यांचा प्रभाव, महत्व, वैशिष्ट्य

तिसरा टप्पा : लेखन, पत्र, मुद्रण, ध्वनीवहन तंत्रज्ञान त्या आधारे टेलीफोन, छपाई, वृत्तपत्र, रेडिओ इत्यादीची सुरवात

चौथा टप्पा : नियतकालीकांचा उत्कर्ष, दूरदर्शनची सुरवात

Dr. Kohir Sagar
Dr. Kohir Sagar S.B.

[Signature]
I/C-Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



करा. त्यास चार नागरिकांच्या प्रतिक्रियांची जोड द्या. टीका नसावी ती विधायक सूचना त्यात असाव्यात आणि प्रत्येक विद्यार्थ्याने वेगवेगळ्या नागरिकांच्या प्रतिक्रिया नोंदवाव्यात. कॉपी आढळल्यास सर्वांचे गुण रद्द होतील.

३) तुमच्या परिसरातील यात्रा/माही/उत्सव/महोत्सव किंवा एखाद्या तत्सम इव्हेंटला भेट देऊन त्यांचा अहवाल तयार करा. त्यासोबत तुम्ही स्वतः मोबाईल/कॅमेऱ्यावर काढलेली छायाचित्रे जोडून त्याखालील मजकूर माहितीपूर्ण तरी शैलीदार असा लिहा.

प्रश्नपत्रिका स्वरूप :

प्रश्न - १ दिर्घोत्तरी प्रश्न २० गुण

किंवा

दिर्घोत्तरी प्रश्न

प्रश्न - २ कोणत्याही तीन प्रश्नांची उत्तरे द्या. (५ पैकी) ३० गुण

प्रश्न - ३ लघुत्तरी प्रश्न १० गुण

किंवा

लघुत्तरी प्रश्न

प्रश्न - ४ लघुत्तरी प्रश्न २० गुण

किंवा

लघुत्तरी प्रश्न

संदर्भ ग्रंथ :

१) K. M. Shivastava - Radio and TV Journalism Sterling Publications Pvt. Limited, New Delhi

२) Maury Green Television News - Anatomy and Process Wedsworth Publishing Company Inc., Bel Mount, Calitovnia

३) एन. सी. पंत मनिष द्विवेदी - पत्रकारिता एवं जनसंपर्क - कनिष्क पब्लिशर्स डिस्ट्रीब्युटर्स, नवी दिल्ली

४) Prabhakar Padhya - Principles of Journalism - The Western India trusty and Executers Company Ltd., Satara.

५) प्र. ना. परांजपे, वसुंधरा परांजपे - पत्रकारितेची मूलतत्वे, मेहता पब्लिशिंग हाऊस, पुणे,

६) प्रसन्न कुमार अकलुजकर - वृत्तपत्रविद्या

७) प्रसन्न कुमार अकलुजकर - मराठी वृत्तपत्र सृष्टीचे अंतरंग

८) अनंतराव पाटील - आलेख पत्रकारितेचा

Dr. Keshav Sagar

Dr. Keshav Sagar S.B.

[Signature]

I/C Principal

Arts & Commerce College
Undale, Tal. Korad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that ~~Shri~~ / Smt. Mane Supriya

Dhanaji

has attended the certificate course in Rural Journalism and
mass communication

under the Continuing Education Programme from Sep 2018 to Feb 2019

and completed the course satisfactorily in B⁺ grade. The course was conducted in

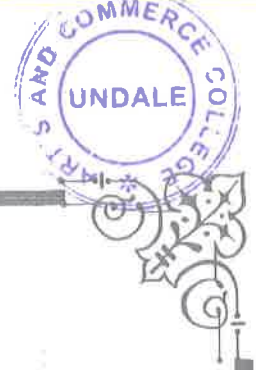
Collaboration with Arts & Commerce College, Undale

28.AUG 2019

[Signature]
I/C. Director

Dr. Kehrasager
Dr. Kehrasager S. B.

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Jadhav Ankita
Vijay
has attended the certificate course in Rural tourism
and mass communication.
under the Continuing Education Programme from Sep 2018 to Feb 2019
and completed the course satisfactorily in B grade. The course was conducted in
Collaboration with Arts & Commerce College, Undale

28.AUG 2019

S. S. S. S.
I/C. Director

Dr. K. K. Sagar S.B.

S. S. S. S.
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Dhulap Gaurav

Sambhaji

has attended the certificate course in Rural Journalism
and mass communication

under the Continuing Education Programme from SEP 2018 to FEB 2019

and completed the course satisfactorily in B grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

S. Surve

I/C. Director

28.AUG 2019

Dr. Keshirsagar

Dr. Keshirsagar S.B.

Dr. Keshirsagar

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

- This is to certify that Shri / Smt. Shewale Sonam Suresh

has attended the certificate course in Introduction to

Income Tax

under the Continuing Education Programme from Sep 2018 to Feb 2019

and completed the course satisfactorily in B⁺ grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

S. S. S.

I/C. Director

28.AUG 2019

Dr. Keshwagar

Dr. Keshwagar S.B.

Paul

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt.

Salunkhe Asmita

Sanjay

has attended the certificate course in

Introduction to

Income Tax

under the Continuing Education Programme from

Sep 2018 to Feb 2019

and completed the course satisfactorily in *B⁺* grade. The course was conducted in

Collaboration with

Arts & Commerce College, Undale

[Signature]

I/C. Director

28.AUG 2019

[Signature]

Dr. Kshirsagar S.B.

[Signature]
I/C Principal

Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that Shri / Smt. Kadam Kiran
Dinkar
has attended the certificate course in Introduction to
Income Tax
under the Continuing Education Programme from Sep 2018 to Feb 2019
and completed the course satisfactorily in B⁺ grade. The course was conducted in
Collaboration with Arts & Commerce College, Undale

S. S. S. S.
I/C. Director

28.AUG 2019

S. S. S. S.

Dr. Keshirsagar S.B.

S. S. S. S.
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Gramin Vikas Shikshan Sanstha Undale

Arts and Commerce College, Undale

Tal – Karad Dist – Satara

2018-2019

NOTICE

Date – 24/8/2018

All students are informed that our college has started Certificate Course in Basic English Grammar. This course is fee is 750/- and Duration of this course is 3 Month so interested students are give their name to Asst. Prof. Kamble N.T. till date 10/9/2018.

I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

स्थापना: जून २००८



ग्रामीण विकास शिक्षण संस्था, उंडाळेचे

कला व वाणिज्य महाविद्यालय

उंडाळे, ता. करांड, जि. सातारा पिन- ४१५ १११ फोन : (०२१६४) २५६६०९



अ.क्र. ०३/२०१८-१९

दि. १२/०८/२०१८

प्रति,
मा. प्र. संचालक,
आजीवन अध्ययन व विस्तार विभाग,
शिवाजी विद्यापीठ, कोल्हापूर.

विषय : बेसिक इंग्लिश ग्रांमर अभ्यासक्रम (३
महिने कालावधी) सुरु करणेबाबत.....

संदर्भ : - एसयु/एलएलई/३६५१ दि. ०२/०८/२०१८ चे पत्र

महोदया,

उपरोक्त संदर्भाय पत्रान्वये आमच्या महाविद्यालयास आपल्या विभागामार्फत बेसिक इंग्लिश ग्रांमर अभ्यासक्रम (३ महिने कालावधी) सप्टेंबर/डिसेंबर २०१८ पासून सुरु करण्यास मान्यता मिळाली आहे. या अभ्यासक्रमाकरीता एकूण १४ विद्यार्थ्यांनी प्रवेश घेतला असून त्याची फी खालीलप्रमाणे जमा करित आहे.

अ.क्र.	तपशील	विद्यार्थी संख्या	रक्कम (रु.)
१	शैक्षणिक शुल्क (२० टक्के प्रमाणे प्रत्येकी रु.१००)	१४	१४००
२	प्रवेश फी रु. २५/-	१४	३५०
३	माजी विद्यार्थी संघटना फी रु. २५ प्रमाणे	१४	३५०
४	साहित्य शुल्क	००	००
	एकूण रक्कम	१४	२१००

वरीलप्रमाणे एकूण रक्कम रु. २१००/- (अक्षरी रु. दोन हजार शंभर फक्त) रोख जमा करित आहे. सोबत विद्यार्थ्यांची वर्गनिहाय माहिती वेळापत्रक तज्ञ व्यक्तींच्या नांवासह सोबत जोडली आहे.

कळावे,


I/C Principal आपला विश्वास,
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara प्राचार्य

प्र. प्राचार्य
कला व वाणिज्य महाविद्यालय
उंडाळे, ता. करांड, जि. सातारा



SHIVAJI UNIVERSITY, KOLHAPUR
DEPARTMENT OF LIFELONG LEARNING & EXTENSION
STUDENT DATA

Name of the Course : - **BASIC ENGLISH GRAMMAR COURSE**

Period From : - Sept. 2018 to Dec. 2018

Name of the College :- Arts & Commerce College, Undale

Exam:-

Sr. No.	Name & Address	Qualification	Caste Religion	Application Form No.	Admission Fee	Student Allum. Fee	Tuition Fee	Material Fee	Exam Fee	Remarks
1	Patil Monika Madhukar A/p- Undale Tal-karad Dist-Satara	12th	OPEN	1014	25	25	500	--	200	
2	Patil Maheshvari Manik A/P-Jinti Tal-karad Dist-Satara	12th	OPEN	1015	25	25	500	--	200	
3	Basabire Sujata Tukaram A/p-Undale Tal-Karad Dist-Satara	12th	NT(C)	1016	25	25	500	--	200	
4	Nikam Bhagyashri Dattatray A/p- Undale Tal-Karad Dist-Satara	12th	OPEN	1017	25	25	500	--	200	
5	Pethkar Priyanka Nishikant A/P- Ond Tal-karad Dist-Satara	12th	OBC	1018	25	25	500	--	200	
6	Patil Sneha Hanmant A/P-Undale Tal-karad Dist-Satara	12th	OPEN	1019	25	25	500	--	200	

N. Kambale
(Kambale N.T.)

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

7	Patil Pallavi Adhik A/P-Tulsan Tal-karad Dist- Satara	12th	OPEN	1020	25	25	500	--	200	
8	Yadav Shweta Ramchandra A/p-Tulsan Tal- karad Dist- Satara	12th	OPEN	1021	25	25	500	--	200	
9	Pawar Snehal Suresh A/p- Undale Tal- karad Dist- Satara	12 th	VJNT(VJA)	1022	25	25	500	--	200	
10	Shewale Sachin Maruti A/p-Akkaiwadi Jinti Tal-karad Dist-Satara	12th	OPEN	1023 1013	25	25	500	--	200	
11	Waghmare Mayur Dilip A/p-Hattegaon Tal-Shirala Dist-Sangali	12th	SC	1348	25	25	500		200	
12	Pawar Sanjeevani Baburao A/p-Khirawade Tal-Shirala Dist-Sangali	12th	OPEN	1349	25	25	500		200	
13	Patil Kajal Aananda A/p- Khirawade Tal- Shirala Dist- Sangali	12th	OPEN	1350	25	25	500		200	
14	Patil Prajakta Shankar A/p-Hattegaon Tal-Shirala Dist-Sangali	12th	OPEN	1351	25	25	500	--	200	

K. Ramble
(Kambale N.T.)


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Student data																										
S.C.			S.T.			VJNT(VJA)			NT B			NT C			NT D			OBC			Open			Total		
M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
1	-	1	-	-	-	-	1	1	-	-	-	-	1	1	-	-	-	-	1	1	1	9	10	2	12	14


Signature

(Prof Kamble N T.)
Project officer

Signature


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Gramin Vikas Shikshan Sanstha's

Arts and Commerce College, Undale

'Nirantar Shikshandwara Sanchalit Aajivan

Adhyayan Nirantar Shikshan'

"Basic English Grammar Course"

Time-Table 2018-2019

Sr.No.	Day	Time	Topics	Sections	Prof.Name
1.	Thursday	12 to 1	1 to 6	1 st Section	Ghughare S.S.
2.		1 to 2	6 to 12	1 st & 2 nd Section	Thorat G.B.
1.	Friday	12 to 1	12 to 18	2 nd Section	Kamble N.T.
2.		1 to 2	1 to 6	1 st Section	Ghughare S.S.
1.	Saturday	12 to 1	6 to 12	1 st & 2 nd Section	Thorat G.B.
2.		1 to 2	12 to 18	2 nd Section	Kamble N.T.


Co-ordinator

Prof.Kamble N.T.

Teacher's Name:- 1) Ghughare S.S.(M.A.English)

2) Thorat G.B.(M.A.English)

3) Kamble N.T.(M.A.English)


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Undale, Tal. Karad, Dist. Satara



8. Basic English Grammar

1. Name of the Course :- Basic English Grammar

2. Aims And Objectives :-

- a) To enable the learners to acquaint with Basic English Grammar.
- b) To enable the learners to use Resources Materials of English Grammar.
- c) To developing Competence of English usages among the learners.

3. Duration :- 3 Months. (72 Hours of 60 Min. each) Thrice in a week.

4. Qualification :- H.S.C.

5. Intake Capacity :- Minimum 10 – Maximum 50

6. Course Fees :-

Admission - 25/-

Alumni - 25/-

Tuition Fee - 500/-

Examination Fee - 200/-

7. Syllabus

Section - I

50 Marks

(Weightage-5 Marks each Topic)

- 1) Parts of Speech
- 2) Word of formation
- 3) Use of Articles
- 4) Verbs & Auxiliaries, Modal Auxiliaries
- 5) Tenses
- 6) Kinds of Sentences
- 7) Basic Sentence Pattern
- 8) Clauses
- 9) Voice
- 10) Degree

J. Ramble
(Kambale N.T.)


I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that ~~Shri~~ / Smt. Basbise Suyata
Tukaram
has attended the certificate course in Basic English
Grammar Course
under the Continuing Education Programme from Sep 2018 to Dec 2018
and completed the course satisfactorily in B⁺ grade. The course was conducted in
Collaboration with Arts & Commerce College, Undale

S. Surve

I/C. Director

28.AUG 2019

I. Kamble

(Kamble N.T.)

S. Surve
I/C Principal

Arts & Commerce College
Undale, Tal. Karad, Dist. Satara



Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that ~~Shri~~ / Smt. Patil Sneha
Harmant
has attended the certificate course in Basic English
Grammar Course
under the Continuing Education Programme from Sep 2018 to Dec 2018
and completed the course satisfactorily in B⁺ grade. The course was conducted in
Collaboration with Arts & Commerce College, Undale

[Signature]

I/C. Director

28.AUG 2019

[Signature]
(Kambale N.T.)

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara

Shivaji University, Kolhapur

Department of Lifelong Learning & Extension



Estd : 1962
NAAC 'A' Grade

Certificate

This is to certify that ~~Shri~~ / ~~Smt.~~ Ghewale Bachin

Maruti

has attended the certificate course in Basic English
Grammar Course

under the Continuing Education Programme from Sep 2018 to Dec 2018

and completed the course satisfactorily in B⁺ grade. The course was conducted in

Collaboration with Arts & Commerce College, Undale

[Signature]
I/C. Director

28-AUG 2019

[Signature]
(Kambale N. J.)

[Signature]
I/C Principal
Arts & Commerce College
Undale, Tal. Karad, Dist. Satara